

Interlibrary Loan (ILL) policy

Revised and approved by the Red Feather Mountain Library District Board of Trustees August 26, 2015.

Interlibrary Loan allows the Library to supplement items owned with items wanted by patrons yet not held by the Library. Conversely, the Library will appropriately lend locally-owned materials to other authorized institutions.

Interlibrary loan enhances collection development to insure that as best possible users are able to receive wanted materials in a timely fashion, whether local or borrowed. Interlibrary loan borrowing is intended for those materials that have local limited value, are of prohibitive cost, do not meet Library collection development standards, cannot be purchased in a timely fashion or are otherwise unavailable or unsuitable for purchase.

Lending is reciprocal. Red Feather Community Library, upon receipt of properly placed requests through established channels will lend materials to authorized agencies as determined through regional, state and national agreements. However, local materials in high demand, new or of limited availability, limited access local history, rare items or of difficult-to-replace value, are physically unable to withstand the wear and tear of transport or, otherwise are determined by the Library Director to be unsuitable for interlibrary loan may not be lent. This is expected to be a small subset of the full Library collection.

The Library will honor the varying codes of lending and borrowing agencies and consortiums as defined through cooperative agreement.

The placing and handling of interlibrary loan requests is determined by the Library's *Interlibrary Loan Handling Procedure*.

Revision history:

Revised and approved by the Red Feather Mountain Library District Board of Trustees August 26, 2015. Last revised on September 26, 2012. Revised February 25, 2009. Originally adopted April 21, 2006.