

Red Feather Mountain Library District

Board of Trustees October 14, 2025, meeting

Report: Director Creed Kidd

First draft of the proposed 2026 budget

Attached. Most line items are adjustments from this year's expenses and income (highlighted in the '2026' column in boldface. However, I am requesting a 20% increase in salaries with the intent of keeping good people doing good things. There's a corresponding increase in benefits to reflect new figures.

The only adjustment in hours is maintenance, proposed to move from 8 hours weekly to 10 hours. All positions, titles, and responsibilities are retained from 2025.

Because of a substantial proposed increase in pay, I am not recommending a medical stipend this year.

This year's income appears from the County's Preliminary Assessment which appears very similar to last year's. The Final Assessment should be available in early December but normally varies from the Preliminary Assessment by 1 or 2%.

The certification of mill levy (with resolution of passage) is due at Larimer County on December 15; the finalized 2026 budget is due at DOLA (Department of Local Affairs) by December 31.

CPA Dana Schriver should be on site in early 2026 to close the 2025 books and submit the results for a 2025 Exemption from Audit transmitted to CPA auditor Carl Henderson. This audit on completion should be the subject of a resolution and then signed individually by the board and is due to the state auditor no later than March 31, 2025.

Board terms

-Position-	-Name-	-Current term-	-Start date-	-current term-	-Term end-	-Phone-	-Succeeded-
Treasurer	Julie Sauter	1 st term	August 31, 2021	Jan. 1, 2024	Dec. 31, 2026	970-506-1108	Tom Sudduth
Member	Bill Grindle	1 st term		Jan. 1, 2024	Dec. 31, 2026	970-593-8012	Kevin Snell
Member	Patrice Diem	1 st term	Feb. 6, 2024	Feb. 6, 2024	Dec. 31, 2026	970-412-5618	Sumukh Torgalkar
President	Ross Reid	1 st term	June 6, 2023	Jan. 1, 2022	Dec. 31, 2027	970-699-8069	Lynn Wartgow
Member	empty	1 st term	Jan. 11, 2022	Jan. 1, 2022	Dec. 31, 2024	772-444-5237	Bill Moxon
Secretary	Leonard Tipton	2nd term	March 2, 2021	Jan. 1, 2024	Dec. 31, 2026	970-420-0278	Christina Charbonneau
Member	Annie Scott	1 st term	Oct. 1, 2024		Dec. 31, 2027		Jackie Scheurman

The only term limit we have at the end of the year is currently empty; we continue to look for good candidates. Officers will need to be re-elected or adjusted at the December 2025 meeting. I would recommend a review of an oath of office (required by law only for title 32 Special Districts) or signed statement by new members reflecting their allegiance to the goals and intent of the library.

Propane second tank

Total cost of purchase, installation and propane filled as a capital improvement was \$8185.

Security cameras

We are close to accepting a bid of about \$3800 for the installation of five cameras (2 exterior), wiring, and a DVR for up to three weeks of continuous data stored.

SEEC materials storage

Current review for a permanent storage facility has narrowed down to a 14ft (minimum) enclosed trailer, either new or used.

SEEC financials

As with the Friends, purchases will be handled by a reimbursement process, SEEC to the library so the library retains a complete record of transactions. Currently, direct funding of SEEC is insufficient to fund all SEEC activities and will be subsidized by the library.

November board and policy meeting

Given that much remains to be done prior to the 2026 operating year I am recommending that the board meet in November.