

your convenience, below is the list of tasks we agreed to complete before next month:

- **Julie Sauter** will contact CFNC to clarify process of purchase approval
- **Creed Kidd** will find the old MOU with CFNC
- **Patrice Diem** will revise Ground Rules for Board Communication
- **Creed Kidd** will remind staff of concealed weapon procedure or possibly request CLiC training
- **Bill Grindle/Darlene Kilpatrick** will call CLiC for training with ReciteMe software
- **Darlene Kilpatrick** will contact Babi Hammond for training on website hardening
- **Creed Kidd** will send minutes showing cybersecurity discussion to CSD Pool
- **Jackie Scheuerman** will follow up with Bill Moxon on Board Meeting times (10:30 Policy 11:00 Board) on Wednesdays and confirm time with everyone for April.