

POLICY COMMITTEE MEETING FOR RED FEATHER MOUNTAIN LIBRARY DISTRICT

February 28, 2023

8:30 AM

Present: Creed Kidd (Library Director), Darlene Kilpatrick (Programming and Outreach Librarian, via Zoom), Bill Grindle (via Zoom), Patrice Diem (Friends Secretary, via Zoom) Sumukh Torgalkar, Bill Moxon, Spook Tipton.

The meeting was called to order at 8:35 A.M. A quorum was established.

Minutes from the January 24, 2023 meeting were confirmed with no corrections.

The POA/Library MOU received a response and attached letter of confirmation from Caryn Hughes. Sumukh motioned to accept, Bill Moxon seconded, all in favor.

The North 40 Alliance/Library MOU just needs Sumukh's signature to complete which he will sign following the meeting. John Parker, Creed, and Darlene already signed the MOU.

The Open Records Policy was approved last meeting, however Creed wished to note an update to the charge of services to \$30 an hour for approval. Sumukh motioned, Spook seconded, all in favor.

The Book and Material Donation Policy was approved last meeting contingent on the addition of one sentence referencing the Collection Management Policy. Creed provided the FYI of that update and the now completed Policy.

Creed presented the Programs Policy with any necessary updates since it was last approved by the Board years ago. Sumukh motioned, Bill Moxon seconded, all in favor.

The Art Display Policy was discussed along with the Artist Agreement Form. The committee agreed to remove language about the library providing a ladder, hooks, and shelves for the artist. Sumukh motioned, Bill Grindle seconded, all in favor.

The Public Notices Policy was discussed with updates Creed provided since the last meeting. Sumukh motioned, Spook seconded, all in favor.

The Interlibrary Loan Policy was discussed and approved. Sumukh motioned, Bill Moxon seconded, all in favor.

The meeting adjourned at 9:20 A.M.

Meeting minutes recorded by Sumukh Torgalkar