

## **Red Feather Mountain Library District - North 40 Mountain Alliance Memorandum of Understanding**

*First draft, presented October 26, 2022*

The agreement is between Red Feather Lakes Community Library (henceforth referred to as "the Library") and North 40 Mountain Alliance (henceforth referred to as "N40MA").

This agreement notes the partnership of the Library and the N40MA in promoting community relations including, as of 2022, North 40 Food Pantry, community safety and communications, disaster preparedness, and the dissemination of information in the event of a local emergency.


The COVID-19 pandemic had a lasting and specific impact on our community leading to a quick and ever-changing effect in how the Library and the N40MA function together to benefit the community. As a result, this agreement should be reviewed annually each October by both parties. To remain in effect, revisions to this document must be approved by both parties. Both entities have the right, with 30-day notice, of discontinuing this agreement at any time for any reason.

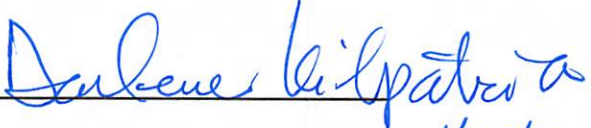
The principles of the agreement are set forth:


1. The Library agrees to serve as the area headquarters for the N40MA.
2. The Library agrees to be the mailing point for N40MA communications.
3. Costs specific to the Library will be handled by the Library. Costs or expenditures by the N40MA are the responsibility of the N40MA. Shared costs are undertaken only after agreement by the Library Director and the Director or President of the N40MA Board.
4. Continuing project or maintenance costs shall be handled by the initiating agency unless other, time-specified arrangements are made via agreement by the Library Director and the Director or Chairperson of the N40MA Board of Directors.
5. Communication, publicity, and advertising will note the role of the other organization in this partnership.
6. Due to building limitations, the Library will not provide the N40MA with any office space. Due to building and property limitations, the Library will not provide the N40MA with any storage space. This can be amended temporarily in the event of an emergency as agreed upon by the Library Director and the Director or Chairperson of the N40MA Board.
7. Library employee time involved in the N40MA is at the sole discretion of the Library Director. The Programming & Community Outreach Librarian position designates hours


for community involvement. The Programming & Community Outreach Librarian may work with the Library Director to accommodate appropriate hours for both endeavors as part of the job role to best benefit both the needs of the Library and the N40MA.

8. Day-to-day execution of this MOU is the responsibility of the Library Director and the Director of the N40MA. Oversight of this day-to-day execution and evaluation of the overall MOU is the main responsibility of the President of Library Board of Trustees and the Chairperson of the N40M Board. If oversight on this MOU must be evaluated, then the Presidents will determine delegation to their respective Boards.
9. Oversight of the MOU is the responsibility of the North 40 Mountain Alliance Board of Directors and the Red Feather Mountain Library District Board of Trustees. With notice, either agency may review or ask to amend current operating procedures outlined in this document at any time. To facilitate communication, an open invitation is extended across agencies in allowing attendance by a designee from the other board in attending scheduled board meetings.
10. The primary purpose of the library is to provide library services. However, in both ongoing efforts to support our community and in the event of an emergency, library resources (including staff) can be utilized in a collaborative and appropriate effort between the Library and the N40MA to best accommodate the community's needs.

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Creed Kidd, Library Director 1-26-23

X   
Darlene Kilpatrick, N40M Director 1/23/23

X  2/28/2023  
Sumukh Torgalkar, Library Board President

X  1/23/23  
John Parker, N40M Board Chairman