

# APPLICATION FOR EXEMPTION FROM AUDIT

## LONG FORM

### FOR LOCAL GOVERNMENTS WITH EITHER REVENUES OR EXPENDITURES MORE THAN \$100,000 BUT NOT MORE THAN \$750,000

Under the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.) any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 for the year.

If your local government has either revenues or expenditures of LESS than \$100,000, use the **SHORT FORM**.

### EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC

To qualify for exemption from audit, a local government must complete an Application for Exemption from Audit EACH YEAR and submit it to the Office of the State Auditor (OSA) for approval.

Any preparer of an Application for Exemption from Audit must be an independent accountant with knowledge of governmental accounting.

Approval for an exemption from audit is granted only upon the review by the OSA.

### READ ALL INSTRUCTIONS BEFORE COMPLETING AND SUBMITTING THIS FORM

ALL APPLICATIONS MUST BE FILED WITH THE OSA WITHIN 3 MONTHS AFTER THE ACCOUNTING YEAR-END. FOR EXAMPLE, APPLICATIONS MUST BE RECEIVED BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS WITH A DECEMBER 31 YEAR-END.

GOVERNMENTAL ACTIVITY SHOULD BE REPORTED ON THE MODIFIED ACCRUAL BASIS

PROPRIETARY ACTIVITY SHOULD BE REPORTED ON A BUDGETARY BASIS

POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUTORY DEADLINE

PRIOR YEAR FORMS ARE OBSOLETE AND WILL NOT BE ACCEPTED.

FOR YOUR REFERENCE, COLORADO REVISED STATUTES CAN BE FOUND AT THIS ADDRESS:

APPLICATIONS SUBMITTED ON FORMS OTHER THAN THOSE PRESCRIBED BY THE OSA WILL NOT BE ACCEPTED.

<http://www.lexisnexis.com/flotopics/Colorado/>

APPLICATIONS MUST BE FULLY AND ACCURATELY COMPLETED.

### CHECKLIST

- Has the preparer signed the application?
- Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?
- Has the application been PERSONALLY reviewed and approved by the governing body?
- Are all sections of the form complete, including responses to all of the questions?
- Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?
- Will this application be submitted electronically?
  - If yes, have you read and understand the new Electronic Signature Policy? See new [here](#) policy
  - or--
  - Have you included a resolution?
  - Does the resolution state that the governing body PERSONALLY reviewed and approved the resolution in an open public meeting?
  - Has the resolution been signed by a MAJORITY of the governing body? (See sample resolution.)
- Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)
  - If yes, does the application include ORIGINAL INK SIGNATURES from the MAJORITY of the governing body?

Checkout our new [web portal](#) Register your account and submit electronic Applications for Exemption From Audit, Extension of Time to File requests, Audited Financial Statements, and more! See the link below.

[OSA LG Web Portal](#)

### FILING METHODS

#### NEW METHOD!

WEB PORTAL: Register and submit your Applications at our new portal:

<https://apps.leg.co.gov/osa/lq>

MAIL: Office of the State Auditor  
Local Government Audit Division  
1525 Sherman St., 7th Floor  
Denver, CO 80203

QUESTIONS? Email: [osa.lg@coleg.gov](mailto:osa.lg@coleg.gov) or Phone: 303-869-3000

### IMPORTANT!

All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor.

Governmental Activity should be reported on the Modified Accrual Basis

Proprietary Activity should be reported on the Cash or Budgetary Basis -- A Budget to GAAP reconciliation is provided in Part 3

Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.

In that event, AN AUDIT SHALL BE REQUIRED.

**APPLICATION FOR EXEMPTION FROM AUDIT  
LONG FORM**

NAME OF GOVERNMENT  
ADDRESS

|                                       |
|---------------------------------------|
| Red Feather Mountain Library District |
| PO Box 123                            |
| 71 Firehouse Lane                     |
| Red Feather Lakes, CO 80545           |
| Creed Klidd                           |
| 970 881-2664                          |
| director@redfeatherlibrary.org        |

For the Year Ended  
12/31/2022  
or fiscal year ended:

CONTACT PERSON  
PHONE  
EMAIL

**CERTIFICATION OF PREPARER**

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

|                           |  |
|---------------------------|--|
| NAME:                     | Carl Henderson   |
| TITLE                     | Shareholder  |
| FIRM NAME (if applicable) | Carl Henderson, CPA P.C.                                     |
| ADDRESS                   | PO Box 4515, 1182 Graves Ave Suite C-3, Estes Park, CO 80518 |
| PHONE                     | 970 586-5008   |
| DATE PREPARED             | 3/20/2023  |
| RELATIONSHIP TO ENTITY    | None   |

**PREPARER (SIGNATURE REQUIRED)**

*Carl Henderson, CPA*

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

|                          |                          |                     |
|--------------------------|--------------------------|---------------------|
| YES                      | NO                       | If Yes, date filed: |
| <input type="checkbox"/> | <input type="checkbox"/> |                     |

## PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

\* Indicate Name of Fund

NOTE: Attach additional sheets as necessary.

| Line #                                 | Description   | Governmental Funds |       | Description   | Proprietary/Fiduciary Funds |       | Please use this space to provide explanation of any items on this page |
|--|---|--------------------|-------|---|-----------------------------|-------|--|
|  |   | Fund*              | Fund* |   | Fund*                       | Fund* |  |
| <b>Assets</b>                          |   |                    |       | <b>Assets</b>   |                             |       |  |
| 1-1                                    | Cash & Cash Equivalents   | \$ 622,599         | \$ -  | Cash & Cash Equivalents   | \$ -                        | \$ -  |  |
| 1-2                                    | Investments   | \$ -               | \$ -  | Investments   | \$ -                        | \$ -  |  |
| 1-3                                    | Receivables   | \$ 6,484           | \$ -  | Receivables   | \$ -                        | \$ -  |  |
| 1-4                                    | Due from Other Entities or Funds  | \$ -               | \$ -  | Due from Other Entities or Funds  | \$ -                        | \$ -  |  |
| 1-5                                    | Property Tax Receivable   | \$ 363,977         | \$ -  | Other Current Assets [specify...]   | \$ -                        | \$ -  |  |
|  | All Other Assets [specify...]   |                    |       |   | \$ -                        | \$ -  |  |
| 1-6                                    | Lease Receivable (as Lessor)  | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 1-7                                    | Prepaid Insurance   | \$ -               | \$ -  | <b>Total Current Assets</b>   | \$ -                        | \$ -  |  |
| 1-8                                    |   | \$ 96              | \$ -  | Capital & Right to Use Assets, net (from Part 6-4)  | \$ -                        | \$ -  |  |
| 1-9                                    |   | \$ -               | \$ -  | Other Long Term Assets [specify...]   | \$ -                        | \$ -  |  |
| 1-10                                   |   | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 1-11                                   | (add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>  | \$ 993,156         | \$ -  | (add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>  | \$ -                        | \$ -  |  |
| <b>Deferred Outflows of Resources:</b> |   |                    |       | <b>Deferred Outflows of Resources</b>   |                             |       |  |
| 1-12                                   | PERA  | \$ 57,342          | \$ -  | [specify...]  | \$ -                        | \$ -  |  |
| 1-13                                   | [specify...]  | \$ -               | \$ -  | [specify...]  | \$ -                        | \$ -  |  |
| 1-14                                   | (add lines 1-12 through 1-13) <b>TOTAL DEFERRED OUTFLOWS</b>  | \$ 57,342          | \$ -  | (add lines 1-12 through 1-13) <b>TOTAL DEFERRED OUTFLOWS</b>  | \$ -                        | \$ -  |  |
| 1-15                                   | <b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>   | \$ 1,050,498       | \$ -  | <b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>   | \$ -                        | \$ -  |  |
| <b>Liabilities</b>                     |   |                    |       | <b>Liabilities</b>  |                             |       |  |
| 1-16                                   | Accounts Payable  | \$ 2,661           | \$ -  | Accounts Payable  | \$ -                        | \$ -  |  |
| 1-17                                   | Accrued Payroll and Related Liabilities   | \$ 1,713           | \$ -  | Accrued Payroll and Related Liabilities   | \$ -                        | \$ -  |  |
| 1-18                                   | Unearned Property Tax Revenue   | \$ -               | \$ -  | Accrued Interest Payable  | \$ -                        | \$ -  |  |
| 1-19                                   | Due to Other Entities or Funds  | \$ -               | \$ -  | Due to Other Entities or Funds  | \$ -                        | \$ -  |  |
| 1-20                                   | All Other Current Liabilities   | \$ 4,999           | \$ -  | All Other Current Liabilities   | \$ -                        | \$ -  |  |
| 1-21                                   | (add lines 1-16 through 1-20) <b>TOTAL CURRENT LIABILITIES</b>  | \$ 9,373           | \$ -  | (add lines 1-16 through 1-20) <b>TOTAL CURRENT LIABILITIES</b>  | \$ -                        | \$ -  |  |
| 1-22                                   | All Other Liabilities [specify...]  | \$ -               | \$ -  | Proprietary Debt Outstanding (from Part 4-4)  | \$ -                        | \$ -  |  |
| 1-23                                   |   | \$ -               | \$ -  | Other Liabilities [specify...]:   | \$ -                        | \$ -  |  |
| 1-24                                   |   | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 1-25                                   |   | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 1-26                                   |   | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 1-27                                   | (add lines 1-21 through 1-26) <b>TOTAL LIABILITIES</b>  | \$ 9,373           | \$ -  | (add lines 1-21 through 1-26) <b>TOTAL LIABILITIES</b>  | \$ -                        | \$ -  |  |
| <b>Deferred Inflows of Resources:</b>  |   |                    |       | <b>Deferred Inflows of Resources</b>  |                             |       |  |
| 1-28                                   | Deferred Property Taxes   | \$ 363,977         | \$ -  | Pension/OPEB Related  | \$ -                        | \$ -  |  |
| 1-29                                   | PERA Net Pension Liability  | \$ 173,404         | \$ -  | Other [specify...]  | \$ -                        | \$ -  |  |
| 1-30                                   | (add lines 1-28 through 1-29) <b>TOTAL DEFERRED INFLOWS</b>   | \$ 537,381         | \$ -  | (add lines 1-28 through 1-29) <b>TOTAL DEFERRED INFLOWS</b>   | \$ -                        | \$ -  |  |
| <b>Fund Balance</b>                    |   |                    |       | <b>Net Position</b>   |                             |       |  |
| 1-31                                   | Nonspendable Prepaid  | \$ 96              | \$ -  | Net Investment in Capital Assets  | \$ -                        | \$ -  |  |
| 1-32                                   | Nonspendable Inventory  | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 1-33                                   | Restricted [specify...]   | \$ 139,983         | \$ -  | Emergency Reserves  | \$ -                        | \$ -  |  |
| 1-34                                   | Committed [specify...]  | \$ -               | \$ -  | Other Designations/Reserves   | \$ -                        | \$ -  |  |
| 1-35                                   | Assigned [specify...]   | \$ -               | \$ -  | Restricted  | \$ -                        | \$ -  |  |
| 1-36                                   | Unassigned:   | \$ 363,665         | \$ -  | Undesignated/Unreserved/Unrestricted  | \$ -                        | \$ -  |  |
| 1-37                                   | Add lines 1-31 through 1-36<br>This total should be the same as line 3-33<br><b>TOTAL FUND BALANCE</b>                                      | \$ 503,744         | \$ -  | Add lines 1-31 through 1-36<br>This total should be the same as line 3-33<br><b>TOTAL NET POSITION</b>                                      | \$ -                        | \$ -  |  |
| 1-38                                   | Add lines 1-27, 1-30 and 1-37<br>This total should be the same as line 1-15<br><b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE</b> | \$ 1,050,498       | \$ -  | Add lines 1-27, 1-30 and 1-37<br>This total should be the same as line 1-15<br><b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION</b> | \$ -                        | \$ -  |  |

**PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES**

| Line #                         | Description   | Governmental Funds |       | Description   | Proprietary/Fiduciary Funds |       | Please use this space to provide explanation of any items on this page |
|--------------------------------|---|--------------------|-------|---|-----------------------------|-------|--|
|                                |   | Fund*              | Fund* |   | Fund*                       | Fund* |  |
| <b>Tax Revenue</b>             |   |                    |       | <b>Tax Revenue</b>  |                             |       |  |
| 2-1                            | Property [include mills levied in Question 10-6]                              | \$ 369,988         | \$ -  | Property [include mills levied in Question 10-6]                              | \$ -                        | \$ -  |  |
| 2-2                            | Specific Ownership  | \$ 23,808          | \$ -  | Specific Ownership  | \$ -                        | \$ -  |  |
| 2-3                            | Sales and Use Tax   | \$ -               | \$ -  | Sales and Use Tax   | \$ -                        | \$ -  |  |
| 2-4                            | Other Tax Revenue [specify...]:   | \$ -               | \$ -  | Other Tax Revenue [specify...]:   | \$ -                        | \$ -  |  |
| 2-5                            |   | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 2-6                            |   | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 2-7                            |   | \$ -               | \$ -  |   | \$ -                        | \$ -  |  |
| 2-8                            | <b>Add lines 2-1 through 2-7<br/>TOTAL TAX REVENUE</b>                        | \$ 393,796         | \$ -  | <b>Add lines 2-1 through 2-7<br/>TOTAL TAX REVENUE</b>                        | \$ -                        | \$ -  |  |
| 2-9                            | Licenses and Permits  | \$ -               | \$ -  | Licenses and Permits  | \$ -                        | \$ -  |  |
| 2-10                           | Highway Users Tax Funds (HUTF)  | \$ -               | \$ -  | Highway Users Tax Funds (HUTF)  | \$ -                        | \$ -  |  |
| 2-11                           | Conservation Trust Funds (Lottery)  | \$ -               | \$ -  | Conservation Trust Funds (Lottery)  | \$ -                        | \$ -  |  |
| 2-12                           | Community Development Block Grant   | \$ -               | \$ -  | Community Development Block Grant   | \$ -                        | \$ -  |  |
| 2-13                           | Fire & Police Pension   | \$ -               | \$ -  | Fire & Police Pension   | \$ -                        | \$ -  |  |
| 2-14                           | Grants  | \$ 23,168          | \$ -  | Grants  | \$ -                        | \$ -  |  |
| 2-15                           | Donations   | \$ -               | \$ -  | Donations   | \$ -                        | \$ -  |  |
| 2-16                           | Charges for Sales and Services  | \$ 38,334          | \$ -  | Charges for Sales and Services  | \$ -                        | \$ -  |  |
| 2-17                           | Rental Income   | \$ -               | \$ -  | Rental Income   | \$ -                        | \$ -  |  |
| 2-18                           | Fines and Forfeits  | \$ -               | \$ -  | Fines and Forfeits  | \$ -                        | \$ -  |  |
| 2-19                           | Interest/Investment Income  | \$ 2,278           | \$ -  | Interest/Investment Income  | \$ -                        | \$ -  |  |
| 2-20                           | Tap Fees  | \$ -               | \$ -  | Tap Fees  | \$ -                        | \$ -  |  |
| 2-21                           | Proceeds from Sale of Capital Assets  | \$ -               | \$ -  | Proceeds from Sale of Capital Assets  | \$ -                        | \$ -  |  |
| 2-22                           | All Other [specify...]:   | \$ 2,000           | \$ -  | All Other [specify...]:   | \$ -                        | \$ -  |  |
| 2-23                           | Charges for Services  | \$ 764             | \$ -  |   | \$ -                        | \$ -  |  |
| 2-24                           | <b>Add lines 2-8 through 2-23<br/>TOTAL REVENUES</b>                          | \$ 460,340         | \$ -  | <b>Add lines 2-8 through 2-23<br/>TOTAL REVENUES</b>                          | \$ -                        | \$ -  |  |
| <b>Other Financing Sources</b> |   |                    |       | <b>Other Financing Sources</b>  |                             |       |  |
| 2-25                           | Debt Proceeds   | \$ -               | \$ -  | Debt Proceeds   | \$ -                        | \$ -  |  |
| 2-26                           | Lease Proceeds  | \$ -               | \$ -  | Lease Proceeds  | \$ -                        | \$ -  |  |
| 2-27                           | Developer Advances  | \$ -               | \$ -  | Developer Advances  | \$ -                        | \$ -  |  |
| 2-28                           | Other [specify...]:   | \$ -               | \$ -  | Other [specify...]:   | \$ -                        | \$ -  |  |
| 2-29                           | <b>Add lines 2-25 through 2-28<br/>TOTAL OTHER FINANCING SOURCES</b>          | \$ -               | \$ -  | <b>Add lines 2-25 through 2-28<br/>TOTAL OTHER FINANCING SOURCES</b>          | \$ -                        | \$ -  | <b>GRAND TOTALS</b>  |
| 2-30                           | <b>Add lines 2-24 and 2-29<br/>TOTAL REVENUES AND OTHER FINANCING SOURCES</b> | \$ 460,340         | \$ -  | <b>Add lines 2-24 and 2-29<br/>TOTAL REVENUES AND OTHER FINANCING SOURCES</b> | \$ -                        | \$ -  | \$ 460,340   |

**IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP.** You may not use this form. An audit may be required. See Section 29-1604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.



**PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES**

| Line # | Description  | Governmental Funds |             | Description   | Proprietary/Fiduciary Funds |             | Please use this space to provide explanation of any items on this page |
|--------|--|--------------------|-------------|---|-----------------------------|-------------|--|
|        |  | Fund*              | Fund*       |   | Fund*                       | Fund*       |  |
|        | <b>Expenditures</b>  |                    |             | <b>Expenses</b>   |                             |             |  |
| 3-1    | General Government   | \$ 371,246         | \$ -        | General Operating & Administrative  | \$ -                        | \$ -        |  |
| 3-2    | Judicial   | \$ -               | \$ -        | Salaries  | \$ -                        | \$ -        |  |
| 3-3    | Law Enforcement  | \$ -               | \$ -        | Payroll Taxes   | \$ -                        | \$ -        |  |
| 3-4    | Fire   | \$ -               | \$ -        | Contract Services   | \$ -                        | \$ -        |  |
| 3-5    | Highways & Streets   | \$ -               | \$ -        | Employee Benefits   | \$ -                        | \$ -        |  |
| 3-6    | Solid Waste  | \$ -               | \$ -        | Insurance   | \$ -                        | \$ -        |  |
| 3-7    | Contributions to Fire & Police Pension Assoc.  | \$ -               | \$ -        | Accounting and Legal Fees   | \$ -                        | \$ -        |  |
| 3-8    | Health   | \$ -               | \$ -        | Repair and Maintenance  | \$ -                        | \$ -        |  |
| 3-9    | Culture and Recreation   | \$ -               | \$ -        | Supplies  | \$ -                        | \$ -        |  |
| 3-10   | Transfers to other districts   | \$ -               | \$ -        | Utilities   | \$ -                        | \$ -        |  |
| 3-11   | Other [specify...]:  | \$ -               | \$ -        | Contributions to Fire & Police Pension Assoc.   | \$ -                        | \$ -        |  |
| 3-12   |  | \$ -               | \$ -        | Other [specify...]  | \$ -                        | \$ -        |  |
| 3-13   |  | \$ -               | \$ -        |   | \$ -                        | \$ -        |  |
| 3-14   | Capital Outlay   | \$ 21,933          | \$ -        | Capital Outlay  | \$ -                        | \$ -        |  |
|        | Debt Service   |                    |             | Debt Service  |                             |             |  |
| 3-15   | Principal (should match amount in 4-4)   | \$ -               | \$ -        | Principal (should match amount in 4-4)  | \$ -                        | \$ -        |  |
| 3-16   | Interest   | \$ -               | \$ -        | Interest  | \$ -                        | \$ -        |  |
| 3-17   | Bond Issuance Costs  | \$ -               | \$ -        | Bond Issuance Costs   | \$ -                        | \$ -        |  |
| 3-18   | Developer Principal Repayments   | \$ -               | \$ -        | Developer Principal Repayments  | \$ -                        | \$ -        |  |
| 3-19   | Developer Interest Repayments  | \$ -               | \$ -        | Developer Interest Repayments   | \$ -                        | \$ -        |  |
| 3-20   | All Other [specify...]:  | \$ -               | \$ -        | All Other [specify...]:   | \$ -                        | \$ -        |  |
| 3-21   |  | \$ -               | \$ -        |   | \$ -                        | \$ -        |  |
| 3-22   | <b>Add lines 3-1 through 3-21<br/>TOTAL EXPENDITURES</b>   | <b>\$ 393,179</b>  | <b>\$ -</b> | <b>Add lines 3-1 through 3-21<br/>TOTAL EXPENSES</b>  | <b>\$ -</b>                 | <b>\$ -</b> | <b>\$ 393,179</b>  |
| 3-23   | Interfund Transfers (in)   | \$ -               | \$ -        | Net Interfund Transfers (In) Out  | \$ -                        | \$ -        |  |
| 3-24   | Interfund Transfers out  | \$ -               | \$ -        | Other [specify...][enter negative for expense]  | \$ -                        | \$ -        |  |
| 3-25   | Other Expenditures (Revenues):   | \$ -               | \$ -        | Depreciation/Amortization   | \$ -                        | \$ -        |  |
| 3-26   |  | \$ -               | \$ -        | Other Financing Sources (Uses) (from line 2-28)   | \$ -                        | \$ -        |  |
| 3-27   |  | \$ -               | \$ -        | Capital Outlay (from line 3-14)   | \$ -                        | \$ -        |  |
| 3-28   |  | \$ -               | \$ -        | Debt Principal (from line 3-15, 3-16)   | \$ -                        | \$ -        |  |
| 3-29   | <b>(Add lines 3-23 through 3-28)<br/>TOTAL TRANSFERS AND OTHER EXPENDITURES</b>  | <b>\$ -</b>        | <b>\$ -</b> | <b>(Line 3-27, plus line 3-28, less line 3-26, less line 3-25,<br/>plus line 3-24) TOTAL GAAP RECONCILING ITEMS</b> | <b>\$ -</b>                 | <b>\$ -</b> |  |
| 3-30   | Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures<br>Line 2-30, less line 3-22, less line 3-29 | \$ 67,161          | \$ -        | Net Increase (Decrease) in Net Position<br>Line 2-29, less line 3-22, plus line 3-29, less line 3-23                | \$ -                        | \$ -        |  |
| 3-31   | Fund Balance, January 1 from December 31 prior year report   | \$ -               | \$ -        | Net Position, January 1 from December 31 prior year report  | \$ -                        | \$ -        |  |
| 3-32   | Prior Period Adjustment (MUST explain)   | \$ -               | \$ -        | Prior Period Adjustment (MUST explain)  | \$ -                        | \$ -        |  |
| 3-33   | Fund Balance, December 31<br>Sum of Lines 3-30, 3-31, and 3-32<br>This total should be the same as line 1-37.                      | \$ 67,161          | \$ -        | Net Position, December 31<br>Sum of Lines 3-30, 3-31, and 3-32<br>This total should be the same as line 1-37.       | \$ -                        | \$ -        |  |

**IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the O&A Local Government Division at (303) 869-3000 for assistance.**

## PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES                      NO

Please use this space to provide any explanations or comments:

4-1 Does the entity have outstanding debt?  YES     NO

4-2 Is the debt repayment schedule attached? If no, MUST explain:  
 YES     NO

4-3 Is the entity current in its debt service payments? If no, MUST explain:  
 YES     NO

4-4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

|                          | Outstanding at beginning of year* | Issued during year | Retired during year | Outstanding at year-end |
|--------------------------|-----------------------------------|--------------------|---------------------|-------------------------|
| General obligation bonds | \$ -                              | \$ -               | \$ -                | \$ -                    |
| Revenue bonds            | \$ -                              | \$ -               | \$ -                | \$ -                    |
| Notes/Loans              | \$ -                              | \$ -               | \$ -                | \$ -                    |
| Lease Liabilities        | \$ -                              | \$ -               | \$ -                | \$ -                    |
| Developer Advances       | \$ -                              | \$ -               | \$ -                | \$ -                    |
| Other (specify):         | \$ -                              | \$ -               | \$ -                | \$ -                    |
| <b>TOTAL</b>             | <b>\$ -</b>                       | <b>\$ -</b>        | <b>\$ -</b>         | <b>\$ -</b>             |

\*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

4-5 Does the entity have any authorized, but unissued, debt [Section 29-1-605(2) C.R.S.]?  YES     NO

If yes: How much? \$ -

Date the debt was authorized: \_\_\_\_\_

4-6 Does the entity intend to issue debt within the next calendar year?  YES     NO

If yes: How much? \$ -

4-7 Does the entity have debt that has been refinanced that it is still responsible for?  YES     NO

If yes: What is the amount outstanding? \$ -

4-8 Does the entity have any lease agreements?  YES     NO

If yes: What is being leased?  
 \_\_\_\_\_  
 What is the original date of the lease?  
 \_\_\_\_\_  
 Number of years of lease?  
 \_\_\_\_\_

Is the lease subject to annual appropriation?  YES     NO

What are the annual lease payments? \$ -

## PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT                      TOTAL

Please use this space to provide any explanations or comments:

|  |   |             |                   |
|--|---|-------------|-------------------|
| 5-1  | YEAR-END Total of ALL Checking and Savings accounts | \$ 622,599  |                   |
| 5-2  | Certificates of deposit                             | \$ -        |                   |
| <b>TOTAL CASH DEPOSITS</b>   |   |             | <b>\$ 622,599</b> |
| <b>Investments (if investment is a mutual fund, please list underlying investments):</b> |   |             |                   |
| 5-3  |   | \$ -        |                   |
|  |   | \$ -        |                   |
|  |   | \$ -        |                   |
|  |   | \$ -        |                   |
| <b>TOTAL INVESTMENTS</b>   |   | <b>\$ -</b> |                   |
| <b>TOTAL CASH AND INVESTMENTS</b>  |   | <b>\$ -</b> | <b>622,599</b>    |

Please answer the following question by marking in the appropriate box

YES                      NO                      N/A

5-4 Are the entity's Investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?  YES     NO     N/A

5-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:  
 YES     NO     N/A

\_\_\_\_\_

## PART 6 - CAPITAL AND RIGHT-TO-USE ASSETS

Please answer the following question by marking in the appropriate box YES      NO Please use this space to provide any explanations or comments:

- 6-1 Does the entity have capitalized assets?
- 6-2 Has the entity performed an annual inventory of capital assets in accordance with Section 29-1-506, C.R.S.? If no,         
**MUST explain:**

6-3 Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:

|  | Balance - beginning of the year <sup>1</sup> | Additions <sup>2</sup> | Deletions   | Year-End Balance  |
|--|--|------------------------|-------------|-------------------|
| Land   | \$ 74,982                                    | \$ -                   | \$ -        | \$ 74,982         |
| Buildings  | \$ 576,824                                   | \$ -                   | \$ -        | \$ 576,824        |
| Machinery and equipment  | \$ 113,162                                   | \$ -                   | \$ -        | \$ 113,162        |
| Furniture and fixtures   | \$ 57,223                                    | \$ 12,784              | \$ -        | \$ 70,007         |
| Infrastructure   | \$ -   | \$ -                   | \$ -        | \$ -              |
| Construction In Progress (CIP)   | \$ -   | \$ -                   | \$ -        | \$ -              |
| Leased Right-to-Use Assets   | \$ -   | \$ -                   | \$ -        | \$ -              |
| Intangible Assets  | \$ -   | \$ -                   | \$ -        | \$ -              |
| Other (explain):   | \$ 370,100                                   | \$ 9,150               | \$ -        | \$ 379,250        |
| Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance) | \$ -   | \$ -                   | \$ -        | \$ -              |
| Accumulated Depreciation (Enter a negative, or credit, balance)                            | \$ (949,201)                                 | \$ (69,199)            | \$ -        | \$ (1,018,400)    |
| <b>TOTAL</b>   | <b>\$ 243,090</b>                            | <b>\$ (47,265)</b>     | <b>\$ -</b> | <b>\$ 195,825</b> |

6-4 Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:

|  | Balance - beginning of the year <sup>1</sup> | Additions   | Deletions   | Year-End Balance |
|--|--|-------------|-------------|------------------|
| Land   | \$ -   | \$ -        | \$ -        | \$ -             |
| Buildings  | \$ -   | \$ -        | \$ -        | \$ -             |
| Machinery and equipment  | \$ -   | \$ -        | \$ -        | \$ -             |
| Furniture and fixtures   | \$ -   | \$ -        | \$ -        | \$ -             |
| Infrastructure   | \$ -   | \$ -        | \$ -        | \$ -             |
| Construction In Progress (CIP)   | \$ -   | \$ -        | \$ -        | \$ -             |
| Leased Right-to-Use Assets   | \$ -   | \$ -        | \$ -        | \$ -             |
| Intangible Assets  | \$ -   | \$ -        | \$ -        | \$ -             |
| Other (explain):   | \$ -   | \$ -        | \$ -        | \$ -             |
| Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance) | \$ -   | \$ -        | \$ -        | \$ -             |
| Accumulated Depreciation (Enter a negative, or credit, balance)                            | \$ -   | \$ -        | \$ -        | \$ -             |
| <b>TOTAL</b>   | <b>\$ -</b>                                  | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b>      |

<sup>1</sup> Must agree to prior year-end balance.  
<sup>2</sup> Generally capital asset additions should be reported at capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy.

## PART 7 - PENSION INFORMATION

YES      NO Please use this space to provide any explanations or comments:

- 7-1 Does the entity have an "old hire" firefighters' pension plan?
- 7-2 Does the entity have a volunteer firefighters' pension plan?
- If yes: Who administers the plan?

Indicate the contributions from:

|                                  |  |             |
|----------------------------------|--|-------------|
| Tax (property, SO, sales, etc.): |  | \$ -        |
| State contribution amount:       |  | \$ -        |
| Other (gifts, donations, etc.):  |  | \$ -        |
| <b>TOTAL</b>                     |  | <b>\$ -</b> |

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1? \$ -

**PART 8 - BUDGET INFORMATION**

| Please answer the following question by marking in the appropriate box |  | YES                      | NO                       | N/A                      | Please use this space to provide any explanations or comments: |
|--|--|--------------------------|--------------------------|--------------------------|--|
| 8-1  | Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain: | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 8-2  | Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |

If yes: Please indicate the amount appropriated for each fund separately for the year reported

| Governmental/Proprietary Fund Name | Total Appropriations By Fund |
|------------------------------------|------------------------------|
| General Fund                       | \$ 379,310                   |
|                                    | \$ -                         |
|                                    | \$ -                         |
|                                    | \$ -                         |

**PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)**

| Please answer the following question by marking in the appropriate box |  | YES                      | NO                       | Please use this space to provide any explanations or comments: |
|--|--|--------------------------|--------------------------|--|
| 9-1  | Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?<br><small>Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.</small> | <input type="checkbox"/> | <input type="checkbox"/> |  |

**PART 10 - GENERAL INFORMATION**

| Please answer the following question by marking in the appropriate box |   | YES                      | NO                       | Please use this space to provide any explanations or comments: |
|--|---|--------------------------|--------------------------|--|
| 10-1   | Is this application for a newly formed governmental entity?<br>If yes: Date of formation: <input type="text"/>  | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10-2   | Has the entity changed its name in the past or current year?<br>If Yes: NEW name <input type="text"/><br>PRIOR name <input type="text"/>  | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10-3   | Is the entity a metropolitan district?  | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10-4   | Please indicate what services the entity provides:<br><input type="text"/>  | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10-5   | Does the entity have an agreement with another government to provide services?<br>If yes: List the name of the other governmental entity and the services provided:<br><input type="text"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 10-6   | Does the entity have a certified mill levy?<br>If yes: Please provide the number of mills levied for the year reported (do not enter \$ amounts):   | <input type="checkbox"/> | <input type="checkbox"/> |  |

|                       |              |
|-----------------------|--------------|
| Bond Redemption mills | 0.000        |
| General/Other mills   | 4.750        |
| <b>Total mills</b>    | <b>4.750</b> |

Please use this space to provide any additional explanations or comments not previously included:



**OSA USE ONLY**

| Entity Wide:                    |    | General Fund |                         | Governmental Funds |         | Notes                        |    |          |
|---------------------------------|----|--------------|-------------------------|--------------------|---------|------------------------------|----|----------|
| Unrestricted Cash & Investments | \$ | 622,599      | Unrestricted Fund Balan | \$                 | 363,665 | Total Tax Revenue            | \$ | 393,796  |
| Current Liabilities             | \$ | 9,373        | Total Fund Balance      | \$                 | 503,744 | Revenue Paying Debt Service  | \$ | -        |
| Deferred Inflow                 | \$ | 537,381      | PY Fund Balance         | \$                 | -       | Total Revenue                | \$ | 460,340  |
|                                 |    |              | Total Revenue           | \$                 | 460,340 | Total Debt Service Principal | \$ | -        |
|                                 |    |              | Total Expenditures      | \$                 | 393,179 | Total Debt Service Interest  | \$ | -        |
|                                 |    |              | Interfund In            | \$                 | -       |                              |    |          |
| <b>Governmental</b>             |    |              | Interfund Out           | \$                 | -       | <b>Enterprise Funds</b>      |    |          |
| Total Cash & Investments        | \$ | 622,599      | - Proprietary           |                    |         | Net Position                 | \$ | -        |
| Transfers In                    | \$ |              | - Current Assets        | \$                 |         | - PY Net Position            | \$ | -        |
| Transfers Out                   | \$ |              | Deferred Outflow        | \$                 |         | - Government-Wide            |    |          |
| Property Tax                    | \$ | 369,988      | - Current Liabilities   | \$                 |         | - Total Outstanding Debt     | \$ | -        |
| Debt Service Principal          | \$ |              | Deferred Inflow         | \$                 |         | - Authorized but Unissued    | \$ | -        |
| Total Expenditures              | \$ | 393,179      | - Cash & Investments    | \$                 |         | - Year Authorized            |    | 1/0/1900 |
| Total Developer Advances        | \$ |              | - Principal Expense     | \$                 |         |                              |    |          |
| Total Developer Repayments      | \$ |              |                         |                    |         |                              |    |          |