

Memorandum of Understanding between Friends of Red Feather Lakes Community Library Association and Red Feather Lakes Community Library

Corrected version of September 28, 2022

*Approved by the Friends of Red Feather Lakes Community Library Association
September 27, 2022 and subject to review by the Red Feather Mountain Library
District.*

Reviewed and approved (September 27, 2022) operating agreement between Red Feather Lakes Community Library and Friends of Red Feather Lakes Community Library Association, a separate 501(c)3 nonprofit entity.

Red Feather Lakes Community Library agrees to:

1. include the Friends in the long-term strategic planning process of the Library and seek input when developing Library Policy.
2. include a member from the Friends' Board for a as a non-voting presence at all Library board meetings with the opportunity of presenting a report.
3. provide appropriate Library reports prior to Friends Board meetings
4. **the Library Director** will submit funding requests to the Friends Board as appropriate through the operating year.
5. provide the Friends with donated/withdrawn items to sell at book sales.
6. within the limitations of available Library space and on agreement, provide the Friends with space for book storing/sorting, book sales, and office needs.
7. permit the Friends to display membership materials and promotional materials for events benefitting the Library.
8. provide copy, scanning and other office services for the Friends without charge.

9. accept, collect, and store for Friends retrieval financial donations made, membership applications, used book sale proceeds, and ticket sales as appropriate.

10. provide the Friends with staff support as available.

Friends of Red Feather Lakes Community Library agree to:

1. publicly support the Library and its policies as well as advocate on behalf of the Library.
2. include a member from the Library Board as a non-voting presence at all Friends meetings as well as the Library Director and selected Library staff.
3. include time for a Library Report(s) at each monthly board meeting.
4. use funds raised to support the annual funding request of the Library for programs, services and other Library needs.
5. abide by the Library Administration's say in accepting or declining any and all gifts made to the library system
6. agree to comply with all applicable federal, state, and local laws, ordinances, rules, and regulations.
7. agree that equipment and services purchased by the Friends are Library property with granted access and use by the Friends in fulfilling their mission.
8. agree that it is responsible for the payment of all charges and taxes applicable to the services performed under this agreement.
9. agree that no officer, employee, or agent of Friends, nor any member of the immediate family of any officer, employee, or agent of Friends, shall have any personal financial interest, direct or indirect, in this agreement, either in fact or appearance.

This Agreement may be terminated by either party, effective upon written notice to the other party, at least sixty (60) days in advance thereof.

Agreed for and by Friends of Red Feather Lakes Community Library Association.

Danah S. Peterson, President (signature)

12-3-2022 (date)

Agreed for and by Red Feather Community Library

[Signature] (signature)

12-3-2022 (date)