

Long-Range Planning Committee Meeting for Red Feather Lakes Community Library

July 12, 2022

9 AM via Zoom

Present: Creed Kidd (Library Director), Darlene Kilpatrick (Programming Librarian), Sumukh Torgalkar, Bill Moxon, Spook Tipton

The meeting was called to order at 9:03 AM.

The committee discussed updates on space. Darlene and Creed met with Allen Curtis, architect from Glacier View Meadows, on Friday, July 8 regarding opportunities the library could utilize to create more space within the current building. Darlene discussed the numerous ideas that came up over the 2-hour chat with Allen. Below is a bullet-pointed list of what Darlene described:

- The Financial Librarian (Jena)'s office: The office door could be moved to the entryway where patrons walk in. This would allow for an additional whole wall for storage and wall on the other side where the office door currently is at. A window where the new office door would be would also allow for light to come in.
- Ruse Art Gallery: The half walls currently in place could be taken out allowing for a cart to go through for transportation of items into this area. The paneling in the gallery could be moved to the wall outside Jena's office allowing for the display of art on this wall. It would allow for this area to be devoted for extra storage.
- Stenzel Room: Computers could be moved into the center with proper social distancing and allow for more space around the outer walls.
- The table in front of the circulation desk: This currently holds the COVID tests and other items but could be better utilized for a display case or some other more efficient, cleaner way to approach that space.
- Outdoors: It's possible to move the septic tank but that would still involve coordinating with the county.

Allen will be providing sketches of these possibilities to the library for free. Any further questions or details this committee or the board may have on this meeting with Allen can be directed to Darlene.

Sumukh has been working with Darlene on videos that can be placed on the library website regarding Programming and Community Outreach. Sumukh will have Darlene and Creed review the scripts with the hope that videos can be fully completed and uploaded by the end of the month. Sumukh will also work with the Friends to have a video for marketing/outreach purposes for their page as well if it is of interest to them.

Sumukh updated the committee on the Succession Plan. Sara Wright of CLiC provided a great amount of information to Sumukh and has maintained good communication with him on this matter. Sumukh is currently writing up a Succession Plan, will have Sara review it, and then present next month to this committee. Further discussion occurred regarding the origins of the Succession Plan and its purpose which is ultimately to ensure this board and future boards are prepared in the event of any staffing emergency regarding the library and how to handle it.

Sumukh will be working with the Friends of the Library and Creed to have them properly equipped to use the Square device with the goal that it will be properly set up and Friends trained so that credit cards can be accepted beginning at the Labor Day Book Sale.

Sumukh requested if there were any further goals to focus in on from the Strategic Plan for the 2nd half of 2022. Creed pointed out three major issues: staffing, finance, and technology. Creed also mentioned the issue of rising book bans throughout the country and the challenges that libraries are facing on this issue. As a result, this topic will be brought up at the next Policy meeting so that Policy and the full board may address that properly to support the library and its staff appropriately on this current event.

Bill asked a question regarding North 40 Mountain Alliance. It led to a discussion where the committee felt it would be valuable for the board, with so many new members over the past year, to gain a better understanding of the library's connection with North 40. The committee requests that Darlene speak to the board on the history of North 40, its progress, and how much library involvement and oversight is needed in connection with the library.

The committee also discussed the possibility of an executive session for the Board in the upcoming month or two as there are many topics Creed and other board members would like to discuss in such a session. It allowed for a refresher on understanding what an executive session entails.

Meeting adjourned at 10:25 AM

The next scheduled meeting is August 9, 2022 at 9 AM.

Recorded by Sumukh Torgalkar