

Long-Range Planning Committee Meeting for Red Feather Lakes Community Library

June 14, 2022

via Zoom

Present: Creed Kidd (Library Director), Darlene Kilpatrick (Programming Librarian), Sumukh Torgalkar, Julie Sauter, Bill Moxon

The meeting was called to order at 9:06 AM.

The May 10 meeting minutes were approved. Bill motioned, Julie seconded. All accepted.

The committee continued their discussion on space. We met with Sara Wright of CLiC on May 26 to get her feedback and perspective on space opportunities for the library. Much of her suggestions involved trying to accomplish "low-hanging fruit" with the space that the library has. We have still not heard anything further from Jason Fast of Mishler Construction. Darlene will reach out to directly to him on any questions she may have. Creed will re-schedule with Allen, the Glacier View architect. Our previous planned meeting was postponed due to weather. The plan for the committee will be to continue on this approach with space while also conducting a community assessment to determine if the idea of a mobile library, lockers, or building expansion will be needed and used by the community. Sumukh will put together a draft by the full board meeting so that other committee members can just review and we can attempt to get something in order for a community assessment as soon as possible.

Sumukh will separately contact Darlene on putting together videos/marketing for the website with hope of getting that accomplished in July. Sumukh asked Creed how the Craft Fair went for the library and the Friends. The Book Sale provided \$800 in sales. Overall attendance was done but was to be expected. More library cards were assigned on this day than in previous years with roughly 350 to 380 people coming into the library.

Creed provided staffing updates. Jena Paonessa has been in her role as Finance Librarian. Peggy Wuenstel officially came aboard as Circulation Librarian since our last meeting and is now in her third week in the role. All is going well.

Sumukh continues to communicate with Sara Wright at CLiC as well on a Succession Plan and the future of hiring a rural Library Director or other such positions and challenges for libraries of our size. Once connection all information available via the CLiC website and Sara's expertise, Sumukh will begin a draft of the Succession Plan. Bill asked about the possibilities of two part-time Library Directors and Creed discussed library law as it relates to this issue and would follow up to the committee to provide that background.

The committee will continue to accomplish Strategic Plan goals for the remainder of the year to best benefit the library and staff. This Community Assessment is our next step.

The Friends will be having their annual Membership event on the evening of June 28. It is encouraged that you contribute and be a card-carrying member of the library as a board member and would be great if you are able to attend.

Meeting adjourned at 9:53 AM.

The next meeting will be July 12, 2022 at 9 AM via Zoom.

Recorded by Sumukh Torgalkar