

Long-Range Planning Committee Meeting for Red Feather Lakes Community Library

April 12, 2022

9 AM at Stenzel Room

Present: Creed Kidd (Library Director), Darlene Kilpatrick (Programming Librarian via Zoom), Sumukh Torgalkar, Spook Tipton, Bill Moxon (via Zoom), Julie Sauter (via Zoom)

The meeting was called to order at 9:05 AM.

No corrections to the minutes of the March 8, 2022 Long-Range Planning Committee meeting. All in favor to accept the meeting minutes.

Sumukh opened the floor to the drafts of a vision statement, mission statement, and diversity, inclusion, and equity statement that he composed. The committee collaboratively worked to update these statements. The statements are attached to these meeting minutes. Sumukh moved to pass the vision statement, Spook seconded. Sumukh moved to pass the mission statement, Bill seconded. Sumukh moved to pass the equity, diversity, and inclusion statement, Spook seconded.

The committee discussed the issue of the space evaluation. Bill reported on the meeting that was had with Jason Fast of Mishler Construction on Saturday, March 25. Jason asked many questions of Bill and Creed and has personal interest as he is a part-time Red Feather Lakes resident who values the library. Bill will work to be the library's connection with Jason in working collaboratively on the next steps. Bill will communicate with Jason while also bringing in Darlene and Sumukh who will be handling any possible building grant opportunities that can be pursued.

The committee discussed marketing and promotional ideas. The idea of banners or video clips that could promote the library was suggested. Ideas of doing more via a library open house or on the 4th of July were suggested. Darlene provided a background to the programming events she is involved in as well as the effect COVID-19 had on programming. Sumukh volunteered to take the lead on video clips that could easily be posted on the website and other social media to promote the library's programs and community efforts.

Creed provided an update on the open librarian positions. There are several applicants for the Circulation Librarian position and interviews will begin soon. The Financial position has been more difficult. The board has to determine what the next step will be on this position and the possibility of outsourcing payroll and finances to a third-party accountant. This would be a more expensive approach but would keep payroll and finances appropriate for the library. The board as a whole will likely have decisions to make on this issue at the next meeting.

Creed followed up on the issue of library hours by providing data on Library Visits by Hour and Day. Creed suggested the committee and board review the historical library hours statistics and data on Board Docs and then we can determine further steps on library hours.

Meeting adjourned at 10:29 AM.

The next meeting will be May 10, 2022 at the POA.

Recorded by Sumukh Torgalkar