

## **Policy Committee Meeting Minutes-April 26, 2022**

Called to order 8:34

Attendance: Creed Kidd, Jeanette Heath, Bill Moxon, Samuhk Torgalkar, Lynn Wartgow, Bill Grindle-remote, and Jackie Scheuerman

Quorum established

Motioned by Bill M. and 2<sup>nd</sup> by Lynn to send the Inclusion, Mission and Vision statements to the full board for approval.

Discussion about the Children's Safety Policy. We need to make sure that we have two people always present when there are children in the library. This will help to collaborate care and supervision of children in the library.

We need to assure that we have contact information for parents/guardians for children who are in the library without parental supervision.

We discussed placing a camera outside to monitor the safety of the playground area.

We also discussed sign out sheets for children's programming to ensure that children are leaving with the appropriate adult.

We need to assure that we have contact information for anyone who is volunteering during children's events.

Creed and Jeanette will update this policy and present it at the next meeting.

Disaster Preparedness Policy: the staff needs to work to update the Disaster Planning binder

The library needs to post fire evacuation maps for the building and practice fire drills for children during programming. They also need to advise parents as to where they can pick up their children in the event of an emergency.

Meeting adjourned at 9:14am