

Long-Range Planning Committee Meeting for Red Feather Lakes Community Library

February 8, 2022

9 AM

Present: Creed Kidd (Library Director), Sumukh Torgalkar, Spook Tipton, Bill Moxon, Julie Sauter (via Zoom), Darlene Kilpatrick (Librarian, via Zoom)

The meeting was called to order at 9:04 AM.

No corrections to the minutes of the September 24, 2022 Long-Range Planning Committee meeting. Spook moved to accept the meeting minutes. Bill seconded.

Sumukh provided an explanation for the review of the current draft of the Strategic Plan and the extensive work done by the Long-Range Planning Committee in 2021 to update the Strategic Plan. Creed provided updates from the draft that should happen including removal of mentioning of the Grants Committee which no longer exists as well as references to 2011 Colorado Library Standards rather than 2016 when updates were made.

Bill questioned if it was necessary for the library to have such a detailed Strategic Plan and if we could defer to state standards. Creed explained that the state provides guidelines but it is essential for the library to have a Strategic Plan. Sumukh explained that the Strategic Plan was provided by previous boards and Long-Range Planning's goal is to take that framework and modify and improve it since time has progressed.

Sumukh led a step-by-step discussion on the draft of the Strategic Plan. Of major discussion was the consideration of space in the library, the establishment of new Vision and Mission Statements for the library, the establishment of an Equity and Inclusion Statement for the library, customer service and retention of patrons to the library, disaster preparedness, and a collaborative effort with the Policy Committee on a succession plan.

Darlene mentioned that this would be an opportune time to ask for infrastructure money, however if the library were to do that, it would need to be moved quickly. We will investigate further on these possibilities with Darlene. Also discussed with Darlene was the potential of improvement to online donating opportunities or utilizing a credit card system like Square or ApplePay within the library to accept donations.

The committee discussed the need to establish a new Vision and Mission Statement. Sumukh asked that each committee member research on these statements and reflect on wording of importance to the library for these statements and to bring ideas to the next meeting so that the Committee may put these statements together.

Sumukh discussed the importance of the library having a separate Diversity, Inclusion, and Equity Statement. Sumukh volunteered to put a draft together for this statement which aligns with current standards for a library.

Creed concluded by asking what Long-Range Planning's outlook would be for 2022. Sumukh's perspective was Long-Range Planning should attempt to accomplish step-by-step goals in collaboration with library staff and their goals. First, we will accomplish getting the Strategic Plan, Vision, Mission, and

Diversity, Equity, & Inclusion Statements in place. Then, we will begin to look at the specific parts of the Strategic Plan of highest importance to library staff to attempt to accomplish in 2022. A top priority may be an evaluation of space at the library and there was much discussion on this topic, the financial impact, and how such an evaluation will better the library.

Sumukh will make the minor updates to the Strategic Plan as discussed in this meeting and send to the board so it can then be voted on within Policy and the full board meeting on February 22, 2022.

Meeting adjourned at 10:48 AM.

The next meeting will be March 8, 2022 at the POA.

Recorded by Sumukh Torgalkar