

**Red Feather Mountain Library District**  
Board of Trustees Minutes  
August 25, 2021

A quorum was present for this meeting and the meeting was called to order at 9:18: a.m.

Board Members Present: Claudia O'Neill, (President), Lynn Wartgow (Secretary), Kevin Snell (Treasurer), Sumukh Torgalkar and Spook Tipton. We also had a guest, Jackie Scheuerman.

Staff Members Present: Creed Kidd (Director) and Jeanette Heath (Librarian).

Reading/Minutes corrections from the Board meeting on July 28, 2021: There were no corrections to the minutes as written. Sumukh moved with a second by Lynn to approve the minutes as submitted. Motion carried.

Correspondence: Between the library, our attorney and Andy Brown was received.

Public Comments: none

Conflict of Interest: none

Friends of the Library Report and Discussion: A report was sent out and is attached.

**Staff Reports:**

Jeanette Heath – Report attached. Creed commented that Jeanette did a great job with the Summer Reading program. She included a report on the Summer Reading Program. Discussed an on-line tracking option for books read.

Janet Markley – Report attached.

**Committee Reports:**

**Treasurer and Finance Committee Report:**

- No meeting held.

The Policy Committee met earlier this morning to review the Security Camera Policy, Statement of Principles, and the job description for the cleaning person. The cleaning job description discussion was tabled. A policy was introduced related to Emergency Closing that will be voted on next month. For the Security Camera Policy, the first sentence of paragraph 6 was removed and the rest of the policy was left as written. Claudia moved that the full board accept this, moved by Lynn with a second by Spook, motion carried. For the Statement of Principles, it was reviewed and we were reminded that the document spells out where our authority comes from in four categories, see attached. Kevin moved that the policy be approved as written, second by Lynn. Motion carried.

Long Range Planning (Strategic Planning) Committee: The Strategic Planning Committee did not meet - the meeting was postponed until Tuesday, August 31<sup>st</sup>.

Director's Report, Creed Kidd – his report is attached.

#### New Business:

- Andy Brown was here from Global Broadband to answer questions about the proposal from August 16<sup>th</sup>. He is asking for a vote from the board. Kevin asked why the library should have to pay any fees for the project. Claudia wondered the same. The board agrees in concept. Kevin moved that we agree to move forward in concept to the proposal for the Global Broadband Project as stated in our counter proposal that was edited by the Board attorney, but reject Global Broadband's counterproposal, except for the \$200.00 per month rent amount-which is accepted. Second by Spook. Motion carried.
- A reduction of property assessment ratios has happened so our funding could go down, even though our mill levy stays the same, because of this. But with the amount of local growth, we should not be negatively impacted this year.
- Triennial library services survey, 94 responses, the results are posted on Board Docs.

#### Unfinished Business:

- Granting overview – covered in Creed's report.
- Board membership openings
- Employee cleaning position- we have a tentative hire who is going through a background check.
- Update solar array project – ongoing review by the country related to set-backs. This is ongoing and slowing us down.
- Update on water system project. We have been given state approval and we are ready to move ahead!!!

The board enjoyed meeting Jackie and feels that she has much to offer the board. Kevin moved with a second by Spook, to move her application forward. Motion carried.

Meeting adjourned at 11:00 a.m.

#### Upcoming Committee Meetings:

Next Board Meeting: September 22, 2021 @ 9:15 a.m.

Policy and Documents: September 22, 2021 @ 8:30 a.m.

Finance: September 10, 2021 10 AM

Long Range Planning: August 31, 2021 @ 9AM

Respectfully submitted by: Lynn Wartgow, Secretary