

# Red Feather Lakes Community Library

## Approved 2022 Operating Budget

1	<b>Operating Budget</b>	2022
2	Ordinary Income/Expense	
3	<b>INCOME REVENUES</b>	
4	<b>CHARGES FOR SERVICES</b>	\$300
5	<b>CONTRIBUTIONS &amp; DONATIONS</b>	\$20,000
6	<b>GRANTS PROJECTS INCOME</b>	\$20,000
7	<b>IN-KIND DONATIONS</b>	
8	Materials	\$500
9	Other (Office, Misc)	\$500
10	<b>INTEREST</b>	
11	Bank Interest Income	\$100
12	Property/Auto Tax Interest	\$500
13	<b>MISCELLANEOUS INCOME</b>	
14	<b>PROPERTY TAX REVENUE</b>	
15	Auto Taxes (SO-TAX)	\$20,000
16	Property Tax (CC-TAX & PY-COLL)	\$368,108
17	<i>Total Income</i>	\$430,008
18	<b>EXPENSE</b>	
19	<b>BUILDING MAINTENANCE CONTRACTORS</b>	
20	Building Maintenance	\$12,000
21	Public water supply	\$4,000
22	Landscape & grounds	\$2,000
23	Security System maintenance	\$300
24	<b>CATALOG/CIRCULATION SYSTEM</b>	\$2,130
25	<b>CONTINUING EDUCATION AND TRAVEL</b>	\$3,200
26	<b>COUNTY COLLECTION</b>	\$6,400
27	<b>COURIER SERVICE</b>	\$500
28	<b>IN-KIND DONATIONS</b>	
29	Materials	\$500
30	Other (Office, Misc)	\$500
31	<b>INSURANCE AND BONDS ANNUAL</b>	
32	Building and Liability	\$16,000
33	Worker's Comp	\$1,000
34	<b>MAINTENANCE SUPPLIES</b>	\$2,000
35	<b>FURNITURE &amp; FIXTURES</b>	\$3,500
36	<b>MATERIALS</b>	
37	Adults - AV	\$13,700
38	Adults -- Print	\$12,200
39	Manipulatives/STEM	\$1,300
40	Childrens - AV	\$2,500
41	Childrens - Print	\$3,000

42	Online resources	\$8,000
43	Serials	\$1,300
44	<b>OFFICE</b>	
45	Fees & Dues	\$3,200
46	Office Supplies	\$6,000
47	Cataloging & Processing	\$2,200
48	Postage & Delivery	\$1,400
49	<b>PAYROLL EXPENSES</b>	
50	Library Director	\$69,500
51	Programming Librarian	\$31,825
52	Finance librarian	\$31,825
53	Weekend Librarian	\$21,220
54	Cleaning position	\$9,360
55	Maintenance position	\$9,360
56	Flex time	\$6,000
57	QuickBook Payroll Transaction Fees	\$200
58	Other Staffing needs / contingency	\$500
59	Business Travel	\$1,200
60	Payroll software	\$800
61	<b>EMPLOYEE BENEFITS</b>	
62	Employee Benefits (18% for full-time)	\$1,500
63	Payroll Tax Expense	\$3,000
64	PERA Employer 14.2%	\$24,000
65	Staff immunization benefit	\$300
67	SICK LEAVE BENEFIT	\$600
68	Airlink Med-Evac 1-yr membership	\$390
69	<b>PROFESSIONAL FEES</b>	
70	Accounting	\$2,000
71	CPA expenses	\$1,000
72	Legal Fees	\$4,000
73	<b>PROGRAMS</b>	
74	Adult Programming/Supplies	\$3,000
75	Teen/booktalk Programming	\$1,300
76	Children's Programming/Supplies	\$3,000
77	SPOT GPS Phone	\$300
78	Summer Reading Program	\$3,000
79	Temp Programming help	\$3,800
80	<b>TECHNOLOGY</b>	
81	Hardware	\$10,000
82	Software	\$5,500
83	<b>UTILITIES</b>	
84	Electricity	\$800
85	Telecommunications	\$12,000
86	Propane	\$5,000
87	Septic	\$400
88	Trash	\$1,000
89	<b>VOLUNTEER RECOGNITION</b>	\$800

90		
91	<i>Total Expense</i>	<i>\$377,310</i>
92	<i>Income Revenue</i>	<i>\$430,008</i>
93		
94	<b>Capital Budget 2022</b>	
95	Line wiring for external access points	\$2,000
96	<i>Total Capital budget</i>	<i>\$2,000</i>