

Red Feather Mountain Library District

Board of Trustees Minutes - Revised

July 28, 2021

A quorum was present for this meeting and the meeting was called to order at 9:15 a.m.

Board Members Present: Claudia O'Neill, (President), Lynn Wartgow (Secretary), Kevin Snell (Treasurer), Sumukh Torgalkar and Spook Tipton. We also had a guest, Julie Sauter.

Staff Members Present: Creed Kidd (Director), Darlene Kilpatrick (via zoom), and Jeanette Heath (Librarians).

Reading/Minutes corrections from the Board meeting on June 23, 2021: There were no corrections to the minutes as written. Kevin moved with a second by Lynn to approve the minutes as submitted. Motion carried.

Correspondence: none

Public Comments: none

Conflict of Interest: none

Friends of the Library Report and Discussion: none

Staff Reports:

Darlene Kilpatrick – Report attached.

Jeanette Heath – Report attached.

Janet Markley – Report attached.

Committee Reports:

Treasurer and Finance Committee Report:

- No meeting held. Creed and Kevin have been talking to Wells Fargo Bank and hope to have the paperwork completed by our next board meeting.

The Policy Committee did not meet earlier this morning as we did not have a quorum. We need one more person on this committee. Spook volunteered.

Long Range Planning (Strategic Planning) Committee: Lynn provided the following update of the Strategic Planning Process: The committee is preparing to survey local business, those with a physical presence, using 8 questions the committee has agreed upon. At the time the survey is administered, local businesses will be given a handout of library services that was prepared by Creed.

Director's Report, Creed Kidd – his report is attached.

New Business:

- Board President election – Kevin moved with a second by Lynn to have Claudia become the Board President, motion carried.
- Rules for Subcommittee meetings – Chairs of the committee have latitude to say how meetings run and if we invite guests or not for the working committee meeting.
- Funding – Emergency Connectivity Funds are available to serve those who are underserved re. internet services. This may pay for hot spots and computers. We could look into having a hot spot and laptop placed in Glacier View Meadows and Crystal Lakes for example to serve those who are underserved.
- There currently are openings for two board members. Julie Sauter may be interested.
- There is an employee position open for janitorial services as our last employee for this position has left. Jeanette has been filling in for this position.
- Grant opportunities – refer to Creed's report. AARP is discussed in Darlene's report.

Unfinished business:

- Global Broadband Proposal – Andy Brown was here with an update on the fixed-wireless system. He had a surveyor from Castle Rock Microwave, come and look at the property. Discussed the need to have a dish with a power line running to it, and where it would go. The microwave dish that would be mounted is very small but has to be placed at a certain height. This Broadband service does sell subscriptions and is a for profit business. This company is in competition with Century Link and Star Link. With the grant Broadband Global has been given they can provide service to customers at a reduced rate, approximately \$50 - \$60 per month. Still there is a question on if the "line" can carry our information plus the additional capacity needed for the Broadband Company.

Global Broadband will pay a monthly fee for use of our building structure. The amount is to be determined. This company needs to have the project done by the end of October.

- Library Trustee Candidates. Looking for two more. Julie Sauter was brought up as a new member. Kevin moved with a second by Sumukh to accept Julie into the process of becoming a member of the board of trustees. Motion carried.

Adjourn regular meeting at 10:40 a.m. before going into Executive Session.

Executive Session beginning at 10:41

The board went into executive session to discuss the Global Broadband proposal.

Upcoming Committee Meetings:

Next Board Meeting: August 25, 2021 @ 9:15 a.m.

Policy and Documents: August 25, 2021 @ 8:30 a.m.

Finance: September 3, 2021 10 AM

Long Range Planning: August 24, 2021 @ 9AM

Respectfully submitted by: Lynn Wartgow, Secretary