

Red Feather Mountain Library District

Policy Committee Meeting Minutes

May 26, 2021

The meeting was called to order at 8:32

The minutes from the Policy meeting on March 24, 2021 were reviewed and Lynn Wartgow moved, with a second by Tom Sudduth, to accepted as written. Motion carried.

Lynn provided a summary on the strategic planning process for those new to the committee, noting that Darlene has administered surveys to those who participate in the food pantry distribution. The next step is to finalize the questions and format for meeting with local businesses, to inform them of the library and its services and to gather input from them for the development of our Strategic Plan. The next meeting is June 15, 2021 and will be held via Zoom.

Policy review: Two versions of the Acceptable Behavior policy were reviewed. Creed recommended that the April 2nd version of the policy covered everything that was needed to run the library in an efficient and respectful manner. Spook (Leonard Tipton) commented that two things were important, that we must respect others and do what the Librarians tell us to do. He stated that policies should be guidelines. This version of the policy will be shared with the full board and voted on.

Policy review: The Confidentiality of Library Records was next to be looked at. The policy follows state guidelines closely. Inactive records are removed after 5 years. A motion was made by Lynn with a second by Tom to accept the policy as written. Motion carried.

Policy Review: The Security Camera Policy was reviewed. The issue of consent by patrons for library staff to use them in photographs or videos was discussed and the request was made that "consent" must be in writing. Lynn moved to adopt this change before sending it on to the full board, second by Tom, motion carries.

Meeting adjourned at 9:04 a.m.

Respectfully submitted b:y Lynn Watgow