

Red Feather Mountain Library District
Board of Trustees Minutes
June 23, 2021

A quorum was present for this meeting and the meeting was called to order at 9:17 a.m.

Board Members Present: Claudia O'Neill, (President), Lynn Wartgow (Secretary), Kevin Snell (Treasurer), Sumukh Torgalkar and Spook Tipton.

Staff Members Present: Creed Kidd (Director), Darlene Kilpatrick (via zoom), and Jeanette Heath (Librarians).

Reading/Minutes corrections from the Board meeting on May 26, 2021: There were no corrections to the minutes as written. Kevin moved with a second by Lynn to approve the minutes as submitted. Motion carried.

Correspondence: none

Public Comments: none

Conflict of Interest: none

Friends of the Library Report and Discussion: Jeanette reported on the Friends recent fundraising dinner where they raised \$1500. The dinner was a success.

Staff Reports:

Darlene Kilpatrick – Report attached. Darlene also brought up the use of a survey to determine the need for transportation services to see how people want to use the van.

Jeanette Heath – Report attached. No questions.

Janet Markley – Report attached.

Committee Reports:

Treasurer and Finance Committee Report:

- No meeting held, but Kevin, Treasurer, reported that he is checking out banks to partner with.

The Policy Committee met earlier this morning. They discussed the Strategic Planning process, reviewed the policy for Lending Library Materials, and were introduced to the Statement of Principles, a new document for the library. The revised policy for the Lending of Materials will be voted on by the full board in July.

The board now needs to vote on the following: Standards of Acceptable Behavior – Kevin moved that we accept this policy with the addition of number 6 requesting patrons silence cell phones while in the library. Kevin moved with a second by Lynn to approve this policy. Motion Carried.

The next policy, use of Security Cameras, was reviewed and it was suggested to remove the first sentence of number 6. (See attached) This policy will be sent back to committee.

The next policy was on Confidentiality of Library Records, Kevin moved with a second by Sumukh to approve this policy as written, motion carried. (See attached)

Long Range Planning (Strategic Planning) Committee: Lynn provided the following update of the Strategic Planning Process: The committee is preparing to survey local business, those with a physical presence, using 8 questions the committee has agreed upon, over the last two weeks in July. At the time the survey is administered, local businesses will be given a handout of library services that is being prepared by Creed. A survey with questions similar to those asked food pantry participants and local businesses, will be available on Next Door the beginning of August. Discussion came up asking about sending the survey out via mailchimp and the library website also.

Director's Report, Creed Kidd – his report is attached. Question came up re. extending the library hours again to close at 6PM. Creed is assessing this.

New Business:

- Funding – Colorado property tax assessment adjustment - information attached to board packets for our review. There is a potential with the changes to property assessment that our budget this next year may be “flat.”
- Funding – Emergency Connectivity Fund. Funds may be available to schools and libraries for equipment and is open for applications on June 29th. Not sure if these funds will pay for fees for things like a hot spot.
- There currently are openings for two board members. Claudia asked Creed what the process is for recruiting board members. Openings will be posted on the library website.

Unfinished business:

- Library operations status – we have reopened all areas, but not Ruth's Gallery. Discussion proceeded on how to use this space. Ideas put forward on the gallery remaining as gallery space with additional seats for reading. We are in great need for volunteers, especially for the weekends.
- Global Broadband Proposal – Andy Brown hoped to be here to provide additional information but was not able to join us.
- Solar Project – The issue is still related to the “set-back” for placement of the canopy. We are waiting for approval by the county. The money from the original grant has been allocated but Jeanette hasn't received a bill.

Adjournment at 10:10 a.m.

Upcoming Committee Meetings:

Next Board Meeting: July 28, 2021 @ 9:15 a.m.

Policy and Documents: July 28, 2021 @ 8:30 a.m.

Finance: September 3, 2021 10 AM

Long Range Planning: July 20, 2021 @ 9AM via zoom

Respectfully submitted by: Lynn Wartgow, Secretary