

**Minutes of Red Feather Lakes Community Library (RFL)
Finance Committee Meeting
of November 6, 2020**

The meeting of the members of the RFL Finance Committee held on November 6, 2020, has been duly called and notice given or waived as permitted by law and was called to order at 10:00 a.m. by Kevin Snell, Chair. A quorum was present and verified by the chair. Present were: Lori Davis, Creed Kidd, Zen Raczkowski, and Kevin Snell. Also present was Jeanette Heath.

The next order of business was review of the agenda. Review and approval of the December 9, 2019, minutes and selection of regular meeting dates for 2021 were added. Item 5: Etchepare Family Foundation bonus grant was deleted, as it had been reviewed and acted on at the most recent Board of Trustees meeting.

The next orders of business were review and discussion of items 1-4, 6 &7. No action was taken on those items.

Upon a motion duly made, seconded, the Committee unanimously agreed for item 8, that the Finance policy three-year review would be done at the April 2021 meeting.

Upon a motion duly made, seconded, the Committee unanimously agreed for item 9, fiscal year 2020 planning, that the library would apply for an audit exemption for the fiscal year ending December 31, 2020, and that a full audit would be completed after the solar project is completed.

Upon a motion duly made, seconded, the Committee unanimously agreed for item 10, that the 2021 meeting schedule would be quarterly through September, and then monthly through the rest of the year.

There being no further business, and upon a motion duly made, seconded and carried, the meeting was adjourned at 10:45 a.m.

M. Kevin Snell, Chair