

## Red Feather Mountain Library District

### Policy Committee Meeting Minutes

January 27, 2021

The meeting was called to order at 8:30 am by Zen Raczkowski.

Present: Zen Raczkowski, (Chair), Lynn Wartgow, Creed Kidd, (Library Director), Kevin Snell, Claudia O'Neill and Bill Moxon (Public).

The minutes of the previous meeting were corrected for name spelling errors and approved.

Lynn reported on the progress of the Strategic Planning Committee. Questions have been developed and submitted to Darlene for editing. Surveys will be administered through the Food Pantry. It is hoped that this can be done on a personal basis following COVID guidelines and volunteers willing to meet folks in person.

The Library Policy on Standards of Acceptable Behavior were reviewed by the committee. Paragraph four referring to cell phone use was felt to be vague and assumed that "appropriate phone etiquette" did not provide enough guidance. The committee suggested adding that phone be kept silent or on vibrate, that extended conversations on cell phones should be taken to another area where they would not disturb others.

. In paragraph five, with respect to State and County laws, it was agreed that the library should be a weapon-free zone and that this paragraph stand with the addition of County regulations added. The committee agreed to the removal of paragraph six.

Kevin agreed to word-smith these paragraphs and submit them to committee members for approval. Once approved the Standards of Acceptable Behavior Policy will be presented to the Board for final approval.

The Policy on Volunteers was tabled until the next meeting.

The next meeting of the Policy Committee meeting will be February 24, 2021 at 8:30 am.

Meeting adjourned at 8:54 am

Submitted by: Claudia O'Neill