

Red Feather Mountain Library District

Board of Trustees Minutes

December 9, 2020

A quorum was present for this meeting held via Zoom, and the meeting was called to order at 9:00 a.m.

Board Members Present: Zen Raczkowski (President), Claudia O'Neill, (Vice President), Lynn Wartgow (Secretary), Kevin Snell (Treasurer) Chris Charbonneau and Tom Sudduth.

Staff Members Present: Creed Kidd (Director), Janet Martin (Librarian) and Jeanette Heath (Librarian).

Reading/Minutes corrections from the Board meeting on October 28, 2020: Claudia moved to have the minutes accepted as written, Zen made a second and the motion carried.

Correspondence: none

Public Comments: none

Conflict of Interest: none

Friends of the Library Report and Discussion: none

General Public Present: none

Public Hearing at 9 AM – At the discussion for the proposed Amended 2020 Budget, there were no members of the public in attendance.

Public Hearing at 9:30 AM –There were no members of the public present for the Proposed 2021 Budget discussion: Creed discussed potential changes due to Covid-19 costs and expenses related to staff flex time. Kevin moved to approve the amended 2020 and proposed 2021 budgets and forward them on to the state, second by Claudia, motion carried. Kevin moved for the approval of the certification of the valuation for the 2021 budget year, second by Zen, motion carried.

Staff Reports:

Darlene Kilpatrick – Report attached. Discussion lead by Jeanette in Darlene's absence: Discussed gift giving tree for community children and adults. Gifts will be stored and wrapped at the POA. The Friends, Yellow Door and Long-Term Fire Recovery Committee are participating.

Jeanette Heath – Report attached. Gave an update on the summer reading program and mentioned that many shirts were left over, more than 100. These shirts are available to the public with donations accepted. Chris asked if these shirts could be given out as part of the giving tree or food pantry. Jeanette is also meeting with an agency about the use of security cameras and policy to support this.

Janet Markley – See report attached.

Committee Reports:

Treasurer and Finance Committee Report:

A financial report was shared and discussion was held, the budgets were approved. See above.

The Policy Committee met earlier this morning and reviewed the Policy for Library Computer & Internet Use and Wireless Access. There was only one grammatical correction suggested and the committee did not feel that the content needed any change. Progress on the 3 Year Strategic Planning process was shared. At the January policy meeting Kevin will attend to discuss his thoughts on the Acceptable Behavior policy.

Long Range Planning Committee: No update.

Director's Report, Creed Kidd – his report is attached.

New Business:

- Election of Officers. Kevin suggested that we retain the current slate of officers, second by Zen, motion carried.
- There are two openings for new board members. Names were discussed and will be shared with Creed. We are so sorry to see Chris Charbonneau leave. Her input has been extremely valuable and she will be missed.
- Meeting calendar for 2021 will remain similar to the 2020 model.
- Kevin moved and Chris made a second to sign a resolution to thank Linda Bell for her years of service, motion carried.

Unfinished business: none

- No items

Adjournment at 9:59 a.m.

Upcoming Committee Meetings:

Next Board Meeting: January 20, 2021 @ 9:00 a.m.

Policy and Documents: January 20, 2021 @ 8:30 a.m.

Finance: February 5, 2021

Long Range Planning: TBD

Respectfully submitted by: Lynn Wartgow, Secretary