

**Red Feather Mountain Library District**  
Board of Trustees Minutes  
August 26, 2020

A quorum was present for this meeting held via Zoom, and the meeting was called to order at 9:01 a.m.

Board Members Present: Zen Raczkowski (President), Lynn Wartgow (Secretary), Kevin Snell (Treasurer) and Tom Sudduth.

Staff Members Present: Creed Kidd (Director), Darlene Kilpatrick (Librarian), Jeanette Heath (Librarian) and Janet Markley (Librarian).

Reading/Minutes corrections from Board meeting July 22, 2020: moved to have the minutes accepted with the correction of the name A.J. Lyle instead of A.J. Fuller from SandBox. Kevin moved with second from Tom. Motion carried.

Correspondence: none

Public Comments: none

Conflict of Interest: none

General Public Present: none

Friends of the Library Report and Discussion: No report

Staff Reports:

Darlene Kilpatrick – Report attached. Working on the Food Pantry for Larimer County, numbers served included in report. Looking for additional funding for this very successful food pantry. Positive comments received for the work of the North 40 related to the Cameron Peak Fire.

Jeanette Heath – Report attached. Kevin had a question about restricted funds and Jeanette explained what that meant. Tom stated that he is excited about the webinars that Jeanette is and will be taking and asked for feed-back from them. Jeanette shared some of what she has currently learned.

Janet Markley – See report attached. Nothing extra to add to her report.

Committee Reports:

Treasurer and Finance Committee Report:

- July 2020 financials attached. Kevin stated that because of the Corona virus we have received additional funding to cover expenses. There will be a in-person meeting of the Financial Committee soon, the date to be suggested by Kevin.

- Larimer preliminary certification of assessment 2020 – not discussed today as the report has not been received, table until next meeting.

The Policy Committee met earlier this morning and reviewed the Standards of Acceptable Behavior Policy. Creed explained the history behind this policy. It will be sent on to the full board for approval with the additional request of having Kevin Snell review it for his legal input. Lynn apologized for not taking more steps to complete work on the Strategic Plan. The Policy Committee spent time discussing possible questions to be asked for the direction needed to develop the plan.

Long Range Planning Committee: Has not met.

Solar Project Committee:

- Progress update: Building has started and looks good. The question of building a fence around the batteries was brought up for safety purposes. May need a wood fence and chain link fence. Darlene brought up the need to thank John Parker for all the hours of service he has provided on this project. Discussed insurance coverage for the solar array also.
- Signing of the Resolution to enter an agreement with Sandbox Solar. Since we aren't meeting in person today Zen will stop by today to sign this.

Director's Report, Creed Kidd – his report is attached. No questions or comments.

New Business:

- Fire/Evacuation/Hub/Providing public information. This has been a smoother process than in the past. The Library is fielding a number of questions but much less than before as there is more information available at this time on social media. Question about when the library will evacuate and who will make this decision. If there is a voluntary evacuation order the library will close but Creed will consider staying to offer service if he feels it is necessary. Kevin moved to accept this process for closing and Lynn seconded, motion carried.

Question about credential cards to get back in to the area after the fire. This process is not going smoothly and is being reviewed.

Continued business:

- Library phased reopening. Creed stated that this is going well and they haven't exceeded ten people in the library at one time, even given the reduced hours of 1 – 6 p.m. Interlibrary loan is not in place now.
- Proposed EV (electric vehicle) charging station. This has not passed so we will not go forward with this at this time.

Adjournment at 10:08 a.m.

Upcoming Committee Meetings:

Next Board Meeting: September 23, 2020 @ 9:00 a.m.

Policy and Documents: September 23, 2020 @ 8:30 a.m.

Finance: TBD

Long Range Planning: November 2020

Solar Project: TBD

Respectfully submitted by: Lynn Wartgow, Secretary