

**Red Feather Mountain Library District**  
Board of Trustees Minutes  
September 26, 2018, 9:00 am

A quorum was present, and the meeting was called to order at 9:17 am.

Board Members Present: Marleila Springer (President), Zen Raczkowski (Vice President), Cyndi Helling, Chris Charbonneau, and Claudia O'Neill.

Staff Members Present: Creed Kidd (Library Director), Jeanette Heath (Librarian), Janet Markley (Librarian), and Darlene Kilpatrick (Librarian).

General Public Present: John Parker (North Forty Alliance).

Zen moved to approve the August minutes as presented and Cyndi seconded. Motion carries.

Conflict of Interest: no board members have a conflict of interest.

Correspondence: none

Public Comments: none

Friends of the Library Report and Discussion: none

**Staff Reports:**

Darlene Kilpatrick – Her report is attached. Darlene gave discussion on the events and items in her report.

Jeanette Heath – Her reports are attached. Jeanette gave an update on the programs she is maintaining, and their success.

Janet Markley – Her report is attached. Janet gave discussion on the events and items in her report.

**Committee Reports:**

Treasurer and Finance Committee Report -

Report on September 21 Committee meeting. Chris told the Board that the Finance Committee reviewed an overview of the 2019 Budget as they begin the budgeting process.

**Policy Committee:**

Report on September 26 Committee meeting: The Policy Committee presented the RFL Library User Record Confidentiality, Privacy and Removal Policy for Board review. The Board tabled review of this policy until the next meeting.

## Long Range Planning Committee

Chris gave the Board an update on items reviewed by the committee at it's September 18, 2018 meeting.

Director's Report, Creed Kidd – his report is attached. Creed Kidd discussed his report with the Board, and gave updates.

### Unfinished Business:

Updates on varying 2018 projects was tabled for the next meeting. This included updates on carpeting, AED, heating/air conditioning, insurance, internet, interior light conversion to LED.

EBSCO Solar Grant progress report, given by John Parker. John gave the Board an update on progress being made with the solar project for the Library. SandBox Solar is proposing a turn-key solution for \$100,000. Cyndi and John will reach out to a few other contractors to get comparison bids before the Board gives a final go-ahead with the contractor of choice. He will bring the Board an update at the next meeting.

### New Business:

Review and vote on the proposed AWS WallSpring water filter purchase & installation. Zen moved to approve the WallSpring installation for the Library's water system. Claudia seconded. Motion passed.

Review and vote on the proposed replacement of library florescent lighting with LED. Cyndi moved to go with the more expensive replacement and reduce electrical usage overall. Zen seconded. Motion carried.

Discussion was made regarding the relationship and roles of the Board of Trustees and the Library Director.

### Executive Session:

Personnel issues – this was tabled for the next meeting

### Other Business

Adjournment at 11:26 am.

### Upcoming Committee Meetings:

Next Board Meeting: October 24, 2018, 9:00 am

Policy and Documents: October 24, 2018, 8:30 am

Finance: Determined in the 9/21 meeting

Long Range Planning: October 17, 2018, 9:30 am