

Red Feather Mountain Library District

Long-Term Planning Meeting Minutes

March 3, 2020

Call to Order at 10:40

Determination of a Quorum - yes

Members Present: Creed Kid, Darlene Kilpatrick, Tom Sudduth, Christina Charbonneau

Reading/Correction of the Minutes of the October 21, 2019 meeting. No corrections or changes.

Unfinished Business:

- Review Library HUB readiness: Darlene presented the revised disaster manual and will serve as custodian of record for the manual. She will coordinate role playing with volunteers one on one as opportunities arise.
- 3-year Library Strategic Plan - Reviewed survey results and determined that there are three areas continually brought up Space, Funding, Programing/ Communication
 1. Space - It was discussed that during the 3 year plan we need to focus on maximizing the current space. Possibilities include expanding service hours to after 6PM for groups meeting in Stenzel room, movable furniture to create flexible spaces, accommodation for book sales. There was discussion around options for long term expansion as well including partnerships with outside neighborhoods however, staffing and expense have to be looked at when going to an second location. Work space seems to be the highest need so co-work space was suggested as a possibility.
 2. Funding - there was discussion around the importance of the additional grant funding that is received and communicating that to the patronage as concern was expressed in surveys about funding sources.
 3. Programing/Communication - People appreciate the programing provided and want more, however, they often don't attend. There were also comments that the public does not know all that the library offers. Discussion continued on how we increase participation in programs and get the word out so that the library resources are fully taken advantage of. Suggestions included having groups like the hiking group or the historical society take on responsibility for programing, publishing events well in advance and having the writing group highlight unique items that library provides.
- Future Actions - Creed will send Chris the final submittals from the survey and Chris will compile for Lynn to take over direction of 3 year plan in policy committee.

Next meeting will be in April 7, 2020 10:30AM

Adjourn at

Respectfully submitted by: Christina Charbonneau