

Red Feather Mountain Library District
Board of Trustees Minutes
February 26, 2020

A quorum was present, and the meeting was called to order at 9:03 a.m.

Board Members Present: Zen Raczkowski (President), Lynn Wartgow (Secretary), Lori Davis (Treasurer), Chris Charbonneau, Tom Sudduth and Kevin Snell.

Staff Members Present: Creed Kidd (Director), Darlene Kilpatrick (Librarian), and Janet Markley (Librarian).

Reading/Minutes corrections from meeting January 22, 2020: Kevin moved to have the last sentence changed to read “contractors” rather than SandBox. Kevin moved to have the minutes accepted with this change, second by Lori. Motion carries.

Correspondence: none
Public Comments: none
Conflict of Interest: none
General Public Present: none

Friends of the Library Report and Discussion: No report

Staff Reports:

Darlene Kilpatrick – Report attached. Working on Aging in Place issues and the Food Pantry for Larimer County.

Jeanette Heath – No report as Jeanette has been ill.

Janet Markley – See report attached. Continues to try and reclaim items and reported that she had a success last week getting an item back.

Committee Reports:

Treasurer and Finance Committee Report: No report or meeting as Jeanette has been ill.

The Policy Committee met earlier this morning and decided to form a sub committee to review information and develop suggestions that will be forwarded to the full board for the development of a strategic plan. They will meet in May for three meetings to review assessment information. Before this time Chris, Darlene, Tom and Creed will meet to review data and send this summary to the subcommittee for the strategic plan.

Long Range Planning Committee: Has not met.

Solar Project: Committee met. PVREA engineers were here. See Creed’s report. They will return on the 11th and probably do a full energy audit at that time.

Director's Report, Creed Kidd – his report is attached. Kevin asked for clarification of the E – Rate and Creed responded explaining how we could possibly come up with some cost savings for internet and greater speed.

New Business:

- Library 2020 survey – Survey done in three areas including staff, volunteers, patrons, also gathered info from the vehicle of “Next Door”. The themes that were consistent related to space and funding. There was a volunteer request for a printed survey. Another theme for need was for programming and communication.
- Library needs assessment – See above
- Board member handbook – Janet updated the Board Handbook and has a copy for Kevin.
- Library ... Space, the Final Frontier – Creed feels we should not expand up and since we are installing a solar system, we will not be moving. Maybe the idea of a satellite Library would work or more electronic services for example allowing you to download from home.
- Weekend maintenance. We lost our weekend person and need to replace this person. The biggest need right now is for weekend snow removal. Kevin moved that Creed has the authority to find the best arrangement to meet this need and respond thus, within the budget. Second by Tom. Motion carried.

Unfinished Business:

- Library remodeling projects – Creed reported that Rob is in the process of painting and reflooring, and also replacing toilets for low-flow ones. Rolling chair dollies are here to move chairs so that space needs can be handled creatively in the Stenzel room.
- March 1st at Livermore firehall there will be a report on the Elk Fire and on June 13th there will be an evacuation drill along with the Fire Wise Meeting at the GV fire department.

Adjournment at 10:15 a.m.

Upcoming Committee Meetings:

Next Board Meeting: March 25, 2020 @ 9:00 a.m.

Policy and Documents: March 25, 2020 @ 8:30 a.m.

Finance: April 6, 2020 @ 2:00 p.m.

Long Range Planning: March 3, 2020 @ 10:30 a.m.

Respectfully submitted by: Lynn Wartgow, Secretary