

**Red Feather Mountain Library District**  
Board of Trustees, Meeting Minutes  
January 6, 2020

A quorum was present, and the meeting was called to order at 11: 07 a.m.

Board Members Present: Zen Raczkowski (President elect), Claudia O'Neill (Vice President elect) Lynn Wartgow (Secretary), Lori Davis (Treasurer), Chris Charbonneau, Kevin Snell, and Tom Sudduth.

Staff Members Present: Creed Kidd (Director), Darlene Killpatrick (Librarian).

Unfinished Business:

- Solar project – We need to discuss as a board how we feel about the SandBox Term Sheet, and have basically two questions, what do we want to do and is it feasibly? We asked for a contract from them for both Plan A and Plan B and did not get them.

Still questioning Option A and B. Kevin brought up that we may be in trouble with EBSCO because of timing as we haven't made sufficient progress on the project as required by the grant. Discussion was held about moving forward with Plan A with the possibility of expanding to Plan B at a later date. Concern was voiced that SandBox may not be the right contractor for us. We also admit as a board that we bought into the idea of a bigger project and were a little carried away hoping that we would eventually be brining in funds that would help the library grow.

In looking at a new RFP to find a new provider we need to have a lawyer that would draft the RFP before we submit it to providers. Question is now, who will be on the list of contractors that will receive the RFP for our initial Plan A option. Creed will find the lawyer who can draft the RFP and will also ask this person the question about taking money for selling electricity to an electric company.

Motion made by Kevin, with a second by Claudia, that the Board move ahead on getting bids through an RFP process to build Plan A as spelled out in the EBSCO Grant. Motion carried.

Tom brought up the comment about the need to have a project manager. John Parker was suggested as a person who could be the project manager. Creed will look into legal resources that we can use to create a job description, including a timeline, for the Project Manager to follow.

Adjournment at 11:55 am

Upcoming Committee Meetings:

Next Board Meeting: January 22, 2020, 9:00 am  
Policy and Documents: January 22, 202, 8:30 am  
Finance Committee: January 17, 2020, 2 pm  
Long Range Planning: TBD

Respectfully submitted by: Lynn Wartgow, Secretary