

Red Feather Mountain Library District

Long-Term Planning Meeting Minutes

October 31, 2019

Call to Order at 9

Determination of a Quorum – yes

Reading/Correction of the Minutes of the October 21, 2019 meeting. No corrections.

Unfinished Business:

- Review Library HUB readiness:

Meeting started with a discussion of the HUB Readiness Manual, asking about how it has been reviewed and questioning if there needs to be a training with its use. Darlene explained that the county is sponsoring a large, inclusive disaster training early this summer. Creed feels that it would be helpful to have a smaller scale training specific for the library.

The location for the evacuation route map was discussed. Having one in the hall and one outside could be options. Paper maps for handouts would help and possibly one large map for the Stenzel Room, which would be used during a disaster. The issue of having extra cords to charge phones during a disaster was mentioned and the library will look into picking up extra cords to have for that need.

- 3-year Library Strategic Plan:

Jeanette is working on scheduling a Community Dialog event, to ascertain the needs of the community around the services provided by the library related to STEM. To get information around more general community needs, for example children being dropped off at the library in lieu of after school care, food insecurity and transportation, there needs to be a process for gathering this information. It was suggested that one-on-one interviews possibly be scheduled.

The next step is to identify who we want to outreach to and how we will gather information from them to use in the creation of a strategic plan. Categories may be related to what services they want and how they feel about library services currently provided. Open ended questions may be used via multiple formats, surveys, interviews, group discussions, etc. Can we make gathering information fun and have a “give-a-way” connected to it?

At our next full board meeting we can review potential questions for this process.

Next Long-Term Planning Meeting: May 21, 2019

Adjourn at 10:40

Respectfully submitted by: Lynn Wartgow