

Red Feather Mountain Library District

Policy Committee Meeting Minutes

July 31, 2019

The meeting was called to order at 8:31 by Zen Raczkowski.

Committee members present: Zen Raczkowski (Chair) Creed Kidd (Library Director), Claudia O'Neill and Lynn Wartgow.

The May minutes were not available for approval.

Policy discussion: The Employee Handbook was reviewed. It was moved by Lynn and seconded by Zen, that the phrase of "sexual orientation" be added to the EOC section of the handbook, motion carried. With this phrase added the document was ready to be presented to the full board for review and approval.

The Interlibrary Loan Policy was reviewed. Lynn moved and Zen seconded that is policy remain as it and be sent on to the full board for approval, motion carried.

Business brochure/Public Notice policy was reviewed. Lynn moved and Claudia seconded that the policy be accepted with a trial period going until July of 2020. At that time the policy is to be reviewed to assess how the system is working. The motion carried to send this policy on to the full board for approval.

Policies to be reviewed at the August meeting: Program Policies and Technology, Internet and Computer Access policy.

The next Policy Committee meeting: August 28, 2019 at 8:30 am

Meeting adjourned at 9:02 am

Submitted by: Claudia O'Neill