

Red Feather Mountain Library District
Board of Trustees Minutes
March 27, 2019

A quorum was present, and the meeting was called to order at 9:13 am.

Board Members Present: Marleila Springer (President), Zen Raczkowski (Vice President), Lynn Wartgow (Secretary), Lori Davis (Treasurer), Claudia O'Neill, Cyndi Helling and Chris Charbonneau.

Staff Members Present: Creed Kidd (Library Director), Janet Markley (Librarian), Darlene Kilpatrick (Librarian) and Jeanette Heath (Librarian).

Reading/Minute corrections from February 27, 2019 meeting: Claudia moved to approve the February minutes and Lori seconded. Motion carries.

Correspondence: none

Conflict of Interest: none

General Public Present: None

Public Comments: none

Friends of the Library Report and Discussion: none

Staff Reports:

Darlene Kilpatrick – Report attached. Darlene is looking for help for the Bunny Day party on April 20th from 9 – 12. Food bank food can be purchased at \$.19/pound for the after-school programs. To get this food there has to be a clean environment for food storage requirements and the fridge has to meet temperature requirements. Issue of longer hours from daycare providers was discussed. Darlene will gather information on need and share with the Larimer County committee.

Jeanette Heath – Report attached. The Summer Reading Program will start on May 16th. She will start collecting prizes for it. The invitations have been sent out for the Community Dialogue event and people are responding.

Janet Markley – Report attached. Still working on overdue items.

Committee Reports:

Treasurer and Finance Committee Report - The committee did not meet last month. Jeanette reported on a couple of negative line items that are only temporary related to the e-rate.

Policy Committee: The committee did not meet in February. Creed will send emails out to the board re. our discussion this morning and these will be voted on at the next board meeting.

Long Range Planning Committee: Met March 19, 2019. Chris provided a summary of the discussion held. The need for information about community resources is ongoing. There is a 2-1-1 service run by United Way, providing access to Community Services for residents. There will be a training at the Library, Thursday March 28, 2019, on Senior Access Points.

Director's Report, Creed Kidd – his report is attached. Creed discussed his report with the Board, and gave updates. There have been no updates on PVREA.

Unfinished Business:

Building and Maintenance Updates: tile, water and Stenzel Room.

A suggestion was made to replace the tile in the bathrooms and main hallway.

No new information on the water project. No immediate cost savings on the new lights yet.

There has been some water damage in the wall of the Stenzel Room coming from the roof. This will be looked into to see what repair has to happen.

EBSCO grant: John Parker will not join us today.

Strategic planning: We want to measure service delivery to the public and see if we are meeting the needs of the public. Also, are there any barriers to service for community members.

New Business:

Food bank: discussed during Darlene's report.

Business brochures at the Library: Discussed during Policy and tabled for board discussion at a later date.

Disabled parking: Jeanette brought up the issue and asked for permission to have the Fire Department mark more spaces as only for use of disabled during summer holidays.

Summer construction: Creed discussed planning to be sure that patrons are safe while construction is going on this summer. Cyndi suggested having the tile project begin in the fall when the library isn't as busy. Patrons may need to use the second door while construction is taking place.

A discussion was started about using the door off the Stenzel Room for evacuation in case of an emergency and the main door was not accessible. This topic will be brought up at the Commissioner's Meeting.

Adjournment at 10:18 am.

Upcoming Committee Meetings:

Next Board Meeting: April 24, 2019, 9:00 am

Policy and Documents: April 24, 2019, 8:30 am

Finance: April 12, 2019, 9:00 am

Long Range Planning April 16, 2019, 9:30 am

Respectfully submitted by: Lynn Wartgow, Secretary