

Red Feather Mountain Library District

Board of Trustees Minutes

February 27, 2019

A quorum was present, and the meeting was called to order at 9:05 a.m. by Cindy Helling, acting chair.

Board members present: Lori Davis (Treasurer), Claudia O'Neill, Chris Charbonneau.

Staff members Present: Creed Kidd (Library Director), Janet Markley (Librarian), Darlene Kilpatrick (Librarian), and Jeanette Heath (Librarian).

Reading/Minute corrections from January 23, 2019 meeting: (Claudia O'Neill acting as Secretary for the February 27th meeting). Claudia moved that the date for the January minutes be corrected to January 23, 2019 and minutes be accepted, Chris seconded. Motion carries.

Correspondence: none

Conflict of interest: none

General Public Present: none

Public Comments: none

Friends of the Library Report and Discussion: none

Staff Reports:

Darlene Kilpatrick – Report attached. Darlene is working with the Food Bank for snacks for after school programs. She is also preparing to have another cooking class presented and working with Healthy Larimer Committee which offers good opportunities and connections for the community.

Jeanette Heath – Report attached. Jeanette reported on the 3D printer that has been donated to the library. She will receive training soon so that library patrons will have access to the printer. She also reported on the success of the STEM day at the elementary school. An excellent video was made of the event.

Janet Markley - Report attached. Janet has been busy reconstructing account files that were lost during the recent computer upgrade. She has successfully retrieved all files.

Committee Reports:

Treasurer and Finance Committee Report – the Exemption from Audit report has been received and is ready to be reviewed and signed.

Policy Committee – no report

Long Range Planning Committee – Chris reported they are working with the North 40 Alliance on an evacuation map and are also working on the Three Year Plan for the library.

Directors Report: Report attached. Creed reported that the library is going to be using an on-line backup service as protection against software crashes. The library will be using Office 365. It was also reported that with recent upgrades and changes to the children's library there are some furniture pieces available to free. These will be posted on Nextdoor in addition to posting in the library. The library will be getting some new locking cabinets for audio-visual equipment and other items. Creed is also looking into getting Red Cross training for the staff.

Unfinished Business:

Building and Maintenance – the carpet in the children's library is now complete and the new LED lighting is complete. There is some touch up painting to be done due to the different size of the light fixtures. No report yet on the water system.

EBSCO Solar Grant – John Parker introduced GJ Pierman and AJ Lyle from Sandbox Solar. They gave a detailed report on costs of the two systems being investigated and an update on negotiations with PVREA and various possibilities for financing a larger system beyond the one outlined in our EBSCO grant. Members of the board asked for and received acknowledgement that the primary focus is for the library to be able to be off grid indefinitely as needed and that other considerations would have to be looked at with that consideration. Both Sandbox Solar and PVREA see this project as a possible "showcase model" for the work they do and are working with us with that in mind. The board also expressed the need for an educational component such as a display of electricity being generated by the project; Sandbox assured the board this could be done.

Other items to be addressed regarding the solar project include legal feedback from the attorney about contacting financial agreements with 3rd parties. Reviewing the expanded project idea with EBSCO and reviewing insurance needs.

New Business:

Strategic Planning – looking at local barriers to library service. One of the barriers in the Red Feather Lakes area is transportation. Library policies are also often cited as barrier and the Policy Committee has these under review.

State Legislature – Creed reminded us that policies regarding libraries and library funding and lawsuits that are being addressed in the State Legislature have a direct impact on our library. We need to be aware of these issues.

Summer Construction – needs for patron access need to be looked at and plans made so that the library can be accessed by all during the construction of the solar system this summer.

Audit Exemption – Chris moved that the Audit Exemption be accepted and signed, Lori seconded. The motion passed. Signatures were gathered and the document returned to Creed.

Adjourned at 11:55 a.m.

Next Board Meeting – March 27, 2019 9:00 a.m.

Policy and Document – March 27, 2019 8:30 a.m.

Finance – April 12, 2019 9:00 a.m.

Long Range Planning – March 19, 2019 9:30 a.m.