

## Red Feather Mountain Library District

### Board of Trustees Minutes

January 23, 2019

A quorum was present, and the meeting was called to order at 9 am.

Board Members Present: Marleila Springer (President), Zen Raczkowski (Vice President), Lynn Wartgow (Secretary), Lori Davis (Treasurer), Claudia O'Neill and Chris Charbonneau.

Staff Members Present: Creed Kidd (Library Director), Janet Markley (Librarian), and Darlene Kilpatrick (Librarian).

Reading/Minute corrections from December 12, 2018 meeting: Claudia moved to approve the December minutes and Lori seconded. Motion carries.

Correspondence: none

Conflict of Interest: none

General Public Present: None

Public Comments: none

Friends of the Library Report and Discussion: none

#### Staff Reports:

Darlene Kilpatrick – Report attached. Commented that the youth from Matthews House had a blast at Beaver Meadows. Disaster simulation will be held February 11th, working toward HUB preparation.

Jeanette Heath – Report attached. Community Dialogue Event scheduled for May 11th

Janet Markley – Report attached. Still working on overdue items.

#### Committee Reports:

##### Treasurer and Finance Committee Report -

Report on January 11, 2019 Committee meeting: Lori reported the committee was wondering about the need for a full audit and Creed reminded us that it is our choice to do a full audit as needed. Question about Bid from SandBox; not received yet. Question about the Library being able to sell power will be taken to our attorney by Creed. John will also be meeting with PVREA to clarify details on how to handle the excess power collection and buy-back.

Policy Committee:

Report on January 23, 2019 Committee meeting: Discussed the need to extend the life of the following policies, #16 Library Strategic Plan and #23 Library Technology Plan to June 26, 2020. Motion made by Lynn, second by Zen, motion carried.

Long Range Planning Committee: will meet February 12, 2019.

Director's Report, Creed Kidd – his report is attached. Creed discussed his report with the Board, and gave updates. Clarification requested about the potential legislative changes and a discussion was held with Creed providing more detail.

Unfinished Business:

Building and Maintenance Updates: carpet, water and lighting. Carpet - installation in children's room scheduled for today. Water - still waiting for approval by the state. Lighting - just about done, nice and bright now.

John Parker joined us with an update. He met with PVREA and a representative from SandBox on the EBSCO Solar Grant. A first proposal will try to get a 100 KW system approved by the PVREA board which would net the library \$24,000 to \$27,000/year plus another \$3000 for net metering through two separate agreements. If all works out, a larger sized system could possibly come at a later date. PVREA has been asked to send information about our costs and utilization in a formal agreement. We should have information on two proposals for us to vote on at our February meeting that SandBox and PVREA have already agreed on. Annual maintenance question: batteries and panels have a good warranty for the first few years.

New Business:

2019 meetings/events calendar: Creed submitted a printed calendar for board review.

Adjournment at 10:48 am.

Upcoming Committee Meetings:

Next Board Meeting: February 27, 2019, 9:00 am

Policy and Documents: February 27, 2019, 8:30 am

Finance: April 12, 2019, 9:00 am

Long Range Planning February 12, 2019, 9:30 am

Respectfully submitted by: Lynn Wartgow, Secretary