

Red Feather Mountain Library District
Board of Trustees Minutes
August 23, 2017, 9:00 am -- Approved

A quorum was present, and the meeting was called to order at 9:08 am

Board Members Present: Julie Burness (President), Marleila Springer (Treasurer/Secretary), Zen Raczkowski (Vice President), Jane Wagner, Lori Davis, and Lynn Wartgow,

Staff Members Present: Creed Kidd (Library Director), Jeanette Heath (Librarian), Janet Markley (Librarian), and Darlene Kilpatrick (Librarian)

General Public Present: Maureen Paque (Friends of the Library President)

Zen Raczkowski moved to approve the July minutes as presented and Jane Wagner seconded. Motion carries.

Correspondence: none

Public Comments: none

Friends of the Library Report and Discussion: Maureen Paque gave an update to the Board on The Friends of the Library (report attached). On October 6, at approximately 5:30 pm in the POA, the Friends of the Library will have a Board appreciation dinner.

Staff Reports:

Darlene Kilpatrick – Her report is attached. Darlene gave discussion on the events and items in her report.

Jeanette Heath – Her reports are attached. Jeanette gave an update on the programs she is maintaining, and their success.

Janet Markley – Her report is attached. Janet gave an update on the activities she is assisting with.

Committee Reports:

Treasurer and Finance Committee Report -

Report on July Financials – Discussion was made about the July Financials, as presented by Jeanette Heath.

The Finance Committee will begin the budgeting process at its next meeting, September 13, at 8:30am

Policy Committee – the Policy Committee discussed the following policies/procedures with the Board.

At the next Policy committee meeting, the following will be reviewed: Employee Benefits Policy, and Internet Access for Children Policy, as well as the Memorandums of Understanding for Friends of the Library, CFNC, Historical Society, and SEEC to be revisited.

Long Range Planning Committee – Julie Burness said the Long-Range Planning Committee meeting will be held August 23, at 1:30 pm.

Search Committee – Zen Raczkowski gave an update on interviews with Lori Davis and Lynn Wartgow, potential Board member candidates. Each candidate then, in turn, addressed the Board.

Director's Report, Creed Kidd – his report is attached. Creed discussed his report with the Board, and gave updates.

Unfinished Business:

Review of Volunteer Appreciation Dinner – Julie Burness gave appreciation to Jane Wagner for her work in coordinating and putting on the dinner. It was a huge success!

HUB Update – Darlene Kilpatrick gave an update to the Board on the Library's progress in becoming an emergency HUB center for the area in the event of a disaster.

AED revisited – It was discussed that if the Library is going to be an emergency HUB, it is essential to have an AED present in the facility. Zen Raczkowski moved the Library purchase an AED. Marleila Springer seconded. The motion carries.

New Business:

Update of Capital Improvement progress – Creed gave an update on issues for this.

CO State Library Standards – Discuss "Defining a Public Library" – Creed Kidd gave an overview of this standard to the Board, and discussion was made. Zen Raczkowski moved to support the contract which asks that the courier service for the InterLibrary Loan Program pick up from Clic 2 or more times per week. Jane Wagner seconded. The motion carries.

Executive Session – August 23, 2017 to discuss 2 new Board candidates. Executive session closed at 11:13 am.

Zen Raczkowski moved that we approved and recommend to the County Commissioner that Lori Davis and Lynn approved as new Board members.

Adjournment at 11:14 am

Upcoming Committee Meetings:

Next Board Meeting: September 27, 2017 9:00 am

Policy and Documents: September 27, 2017 8:30 am

Finance: September 13, 2017, 8:30 am

Long Range Planning: August 23, 2017 1:30 pm