

Red Feather Mountain Library District
Board of Trustees Minutes
December 12, 2018

A quorum was present, and the meeting was called to order at 9:35 am.

Board Members Present: Marleila Springer (President), Zen Raczkowski (Vice President), Lynn Wartgow (Secretary), Lori Davis (Treasurer), Cyndi Helling, and Chris Charbonneau.

Staff Members Present: Creed Kidd (Library Director), Jeanette Heath (Librarian), Janet Markley (Librarian), and Darlene Kilpatrick (Librarian).

Reading/Minute corrections from October 26, 2018 meeting: Cyndi moved to approve the October minutes and Lori seconded. Motion carries.

Correspondence: none

General Public Present: None

Public Comments: none

Friends of the Library Report and Discussion: none

Staff Reports:

Darlene Kilpatrick – Report handed out at meeting. Gave updates on HUB activity, GOCO and Matthew’s House. Movement to have Hunger Free food/nutrition classes. There will be a Love and Logic parenting class in January.

Jeanette Heath – Report attached. Jeanette did not offer the MARS project at the Greening as she wasn’t feeling well.

Janet Markley – Report attached. Debriefed latest children’s activities following Halloween and the Greening, noting changes for the future.

Public Hearing at 9:15 to discuss the Proposed Amended 2018 Budget was held but there were no members of the public present.

Public Hearing at 9:45 to discuss the Proposed 2019 Budget held but no members of the public were present.

Committee Reports:

Treasurer and Finance Committee Report -

Report on November 2, 2018 Committee meeting: Lori reported that their main focus of discussion was on the water system and the 2019 budget.

2018 amended budget: current document reviewed with questions addressed. Lori moved to approve with a second by Chris, motion carried.

2019 proposed budget: discussed employee benefit options that were proposed by the Policy Committee. Cyndi moved and Zen seconded the motion to offer employees a .50/hour raise and increase their hours by 4 hours/week for 2019. There also will be contact with a Health Benefit Counselor to see if there are additional benefit options to investigate. Motion Carried. Additional motion made to increase Creed's salary by \$1200 for 2019 made by Cyndi and second by Zen. Motion carried.

The proposed 2019 budget was reviewed and discussed. Lori motioned and Zen made a second to approve the budget as amended with the employee pay changes above. Motion carried.

2019 mill-levy certification: Chris moved and Zen seconded the motion to accept the 2019 mil-levy. Motion carried.

Policy Committee:

Report on October 24, 2018 Committee meeting: Discussed the need to make a decision on employee benefits.

Employee benefit/salary options: Policy committee made a recommendation to the board which they moved on.

Long Range Planning Committee: will meet January 22, 2019.

Director's Report, Creed Kidd – his report is attached. Creed discussed his report with the Board, and gave updates. He also stated that we are out of space for storing books for the summer book sale. Creed also asked us to look to closing the library at 2p.m. on New Years Eve in the future.

Unfinished Business:

Building and Maintenance Updates: carpet, water and lighting. Carpet will be finished soon.

EBSCO Solar Grant progress report by John Parker: John handed out information to explain options for the grant and the "off-grid" ability using Sandbox Solar as our vendor. He brought up and discussed issues related to maintenance and replacement costs. John talked about the benefits of having greater battery storage in order to store power and then sell back to the power company and create income for the library. John is gathering information on the costs for this endeavor and will get us a copy of the bid to install the original design project. Cyndi checked references for Sandbox and they were favorable.

Motion made by Zen, second by Cyndi, to go with Sandbox once we get a viable bid and sample contract for review. Motion carried.

The Board also recognized John Parker as the Library's Volunteer of the Year, and thanked him for his service.

New Business:

Election of officers for 2019: Slate of candidates = Marleila - President, Zen - Vice President, Lori - Treasurer, and Lynn will stay on as Secretary.

Suggested chairs for committees are as follow: Search Committee – Marleila; Policy Committee – Zen; Long Term Planning – Chris; Finance/Budget – Lori. A motion was made by Lori, second by Zen to approve the slate of board and committee officers as listed. Motion carried.

2019 meetings/events calendar: Creed will create a calendar for 2019.

Adjournment at 11:34 am.

Upcoming Committee Meetings:

Next Board Meeting: January 23, 2019, 9:00 am

Policy and Documents: January 23, 2019, 8:30 am

Finance: January 11, 2019, 9:00 am

Long Range Planning January 22, 2019, 9:30 am

Respectfully submitted by: Lynn Wartgow, Secretary