

Red Feather Mountain Library District
Long-Term Planning Meeting Minutes
September 18, 2018

Call to Order at 9:40

Determination of a Quorum – yes

Reading/Correction of the Minutes of the August 21, 2018 meeting. No corrections.

Unfinished Business:

- Review Library HUB readiness - forms, procedural instructions with contact information, Disaster Procedure Manual Draft, New learnings from Seaman Prescribed Burn, Silver Lake Fires.

Discussed lessons learned from Seaman Prescribed Burn: Who to contact for backup if Darlene not available and who has what role to do and how to respond. The library did get a number of requests for information when the Seaman Prescribed burn took place.

Front Desk Manual review: Lynn gave some suggestions on additions for the manual and will pass these along to Darlene.

- Finalize MOU Draft – Review of Creed’s draft took place. Creed has not heard back from John on how he feels from the perspective of the Alliance. Darlene was on the phone and responded that she felt that 20 hours a month working on the Hub project was realistic.

Preparedness Button/Link on Website: Darlene thinks that she can add this to the main page of the site.

Future Space Needs – options: Question brought up about the fact that the Library doesn’t own the land that it sits on and what that means for the future. What does this mean when we think about the “value” of the Library? Would it be possible to look into having the land gifted to us so that we have the title and one that isn’t conditional? Should we get an attorney to look into this for us?

If we enlarge the Library we would need to be prepared to cover the annual costs of a larger facility. We may want to use more space at the POA instead of adding on to the Library physical space. Creed reports that the rent for the POA has been increased from \$400 to \$450 for this next year. Creed discussed possibly giving the POA an Internet Access Point, with a cost of \$100 to \$300. This access point would be helpful when Library programs are held in the POA too.

One other option for space would be to build smaller satellite offices in Glacier View Meadows and Crystal Lakes and provide services in those locations. At this point what are our next steps?

Creed asked that we bring this to the full board for discussion followed by assessment of the community in Glacier View Meadows. Question brought up about the need for the site to be a community center that was shared with the Library.

For future Library Board meetings, we will plan on meeting at the POA building. If we can't use the POA space because it is busy, we possibly could use Chapel in the Pines for adult/family programs. There may be logistic problems with this.

New Business:

None

Next Long-Term Planning Meeting: October 17, 2018 at 9:30 AM

Submitted by: Lynn Wartgow