

Red Feather Mountain Library District
Board of Trustees Minutes
July 25, 2018, 9:00 am

A quorum was present, and the meeting was called to order at 9:18 am.

Board Members Present: Marleila Springer (President), Zen Raczkowski (Vice President), Cyndi Helling, Chris Charbonneau, and Claudia O'Neill.

Staff Members Present: Creed Kidd (Library Director), Jeanette Heath (Librarian), Janet Markley (Librarian), and Darlene Kilpatrick (Librarian).

General Public Present: John Parker (North Forty Alliance).

Cyndi moved to approve the June minutes as presented and Zen seconded. Motion carries.

Conflict of Interest: no board members have a conflict of interest.

Correspondence: none

Public Comments: The Board read and discussed correspondence from Ms. Avy Vance, and listened to feedback from staff concerning this situation which occurred in December 2017.

Friends of the Library Report and Discussion: none

Staff Reports:

Darlene Kilpatrick – Her report is attached. Darlene gave discussion on the events and items in her report.

Jeanette Heath – Her reports are attached. Jeanette gave an update on the programs she is maintaining, and their success.

Janet Markley – Her report is attached. Janet gave discussion on the events and items in her report.

Committee Reports:

Treasurer and Finance Committee Report -

Report on July Financials – Lori Davis was unable to attend the meeting, however Creed and Jeanette discussed the attached financial reports with the Board.

Policy Committee – the Policy Committee discussed the following policy with the Board.

Internet Safety Policy – The Policy Committee recommended to the Board that the Internet Safety Policy be accepted as presented to the Board. Claudia moved that the Board approve the policy, Zen seconded. Motion carried.

Maintenance Services and Cleaning Services job descriptions were presented to the Board by the Policy Committee, with changes. Lynn Wartgow moved to approve the job descriptions as presented, with changes. Tom Sudduth seconded. Motion carried.

Long Range Planning Committee – No report at this time, as there was no July meeting.

Director's Report, Creed Kidd – his report is attached. Creed Kidd discussed his report with the Board, and gave updates.

Unfinished Business:

Library volunteer appreciation social. Cyndi gave the Board an update on what was left to be taken care of for the dinner, to be held Friday, August 10th at 5:30 pm.

Updates on varying 2018 projects: carpeting, AED, heating/air conditioning, insurance, internet. These updates were tabled to the August meeting in the interest of time.

EBSCO Solar Grant progress report. John Parker gave the Board an update on progress being made for the solar project for the Library. He is currently in the process of taking bids from various companies, including SandBox Solar and Custom Solar.

Library cistern project progress report. This was tabled to the August meeting in the interest of time.

New Business:

Library services surveys both in-house and online. Creed will send information on this to the Board.

Adjournment at 11:26 am.

Upcoming Committee Meetings:

Next Board Meeting: August 22, 2018, 9:00 am

Policy and Documents: August 22, 2018, 8:30 am

Finance: TBD

Long Range Planning: August 21, 2018, 9:30 am