

Red Feather Mountain Library District
Board of Trustees Minutes
August 22, 2018, 9:00 am

A quorum was present, and the meeting was called to order at 9:18 am.

Board Members Present: Marleila Springer (President), Zen Raczkowski (Vice President), Lori Davis (Treasurer), Lynn Wartgow (Secretary), and Chris Charbonneau.

Staff Members Present: Creed Kidd (Library Director), and Jeanette Heath (Librarian).

General Public Present: none.

Lynn asked to have the minutes revised and amend them to remove the paragraph about Maintenance Services. Zen moved to approve the minutes as amended. Second by Lori. Motion carries.

Correspondence: none

Public Comments: The Board reviewed correspondence from Ms. Avy Vance at the previous meeting and talked about her concerns. She will be sent a Certificate of Appreciation.

Friends of the Library Report and Discussion: none

Staff Reports:

Darlene Kilpatrick – Her report is attached. Darlene is away today.

Jeanette Heath – Her report is attached. Jeanette gave an update on the summer reading programs and reported on the high numbers of participants and the donations that came in for prizes. Chris moved to have the Summer Reading Program be listed as a separate line item in the budget. Second by Lynn. Motion carried. Ways to involve teens was also discussed along with a possible partnership between Darlene, a grant that she received, and Jeanette.

Janet Markley – Her report is attached. Janet is away today.

Committee Reports:

Treasurer and Finance Committee Report -

Report on July Financials – Jeanette reported that she was unable to provide financial reports for the month at this time. She commented that she needs volunteer help on Fridays so that she will have time free to do her financial reports.

Policy Committee – the Policy Committee met earlier today and continued discussing the Employee Handbook and will continue again next month. Much time was spent discussing benefit options.

Long Range Planning (LRP) Committee – The LRP Committee met and reviewed a draft document created by Darlene that will be used by the Library in case of a disaster. We also reviewed the draft MOU between the Library and the North 40 Alliance. The future need for additional space was brought up and will continue to be a topic of conversation.

Director's Report, Creed Kidd – his report is attached. Creed Kidd discussed his report with the Board, and gave updates. Hope Dibble has informed the Library that there may be an option that will increase water flow by replacing the Home Spring system. This may mean that we do not need a cistern. Creed reported "Find It Colorado" a mobile app, that allows you to connect to the Library collection, is being discontinued.

The AED has been ordered and now Creed is looking for a trainer for staff and volunteers in it's use.

Unfinished Business:

Updates on varying 2018 projects: carpeting, AED, heating/air conditioning, insurance, internet. Some of these issues have been covered earlier in the meeting. Air conditioning will be looked at again next year and the thermostats will be looked into by Creed. LED lighting covered in Creed's report.

EBSCO Solar Grant progress report. Discussed earlier.

Library cistern project progress report. Covered earlier.

Library volunteer appreciation social. There was a good turn-out. Cyndi did a great job. The budget for this was split between the Library and the Friends of the Library.

New Business:

Library services surveys both in-house and online. Surveys have been done over the years. Creed has sent information to the Board about the results. The information from the surveys is used to guide Library services/programs/hours. Creed feels that actual comments from the surveys is very helpful.

Adjournment at 11:14 am.

Upcoming Committee Meetings:

Next Board Meeting: September 26, 2018, 9:00 am

Policy and Documents: September 26, 2018, 8:30 am

Finance: Friday, September 21, 2018 9:00 am

Long Range Planning: September 18, 2018, 9:30 am

Respectfully Submitted by: Lynn Wartgow