

Long Term Planning Committee Minutes, April 17, 2018

Called to order at 9:40

Present: Creed Kidd, Darlene Killpatrick, Chris Charbonneau, and Lynn Wartgow

Minutes reviewed without changes.

Question discussed: What does the Library need for the HUB? There must be computer use available during an incident. Possibly a USB drive or access to a hard drive for the database of resources that individuals will need. Question posed about what particular database, Excel, IRIS information and referral software program. Lynn will contact Larimer County, United Way 2-1-1 system to see what they are using and how we could interface with them.

Additional question discussed: Where would people go needing shelter? Some possible locations for temporary shelter were mentioned but this needs more thought and research.

Darlene discussed datasheets that would be filled out before the incident and also stated that she would like there to be informational sheets handed out to people that came in to the Library during an event that would capture their stated need and the response taken for it. She also shared maps of Glacier View areas to be reached by Neighborhood Captains and a diagram of Community Hub positions, roles and responsibilities.

Another discussion happened around the role of the library staff before, during and after an incident/disaster. These included I&R, Outreach, Gathering Information, Planning, provide charging stations, provide community access to WIFI, source of water, directions for escape.

Chris will see if Title agents can handout information sheets re. the HUB project at closing. She also suggested getting an energy done before putting in the Solar system if the grant is received. Library will think about ways to share this information with patrons.

Submitted by Lynn Wartgow